



## **GRANTS & FUNDING COMMITTEE**

### **ORIGIN**

This is a Standing Committee established per Article VIII, Section 12 of the MGCA Bylaws.

### **PURPOSE**

To investigate the availability of Federal, State, and local grants and other sources to fund MGCA projects and, when directed and approved by the Board, take steps necessary to procure those funds.

### **MEMBERSHIP**

Per MGCA Bylaws, Article VIII, Section 12: The committee “shall consist of the committee chair and at least one (1) Board Member plus additional Members and Non-Members of the Association as deemed appropriate by the committee chair.”

### **MEETINGS**

Meetings are normally called by the committee chair on an as-needed basis.

### **RESPONSIBILITIES**

- Research availability and MGCA’s potential eligibility for grants and other sources of funding.
- Brief the Board on the committee’s findings.
- As approved by the Board, meet all necessary grant/funding application requirements.
- As approved by the Board, take such steps as may be necessary to receive such funds (subject to the limitations specified below in “Authority”).
- In conjunction with MGCA officers and administration, ensure proper use of funds and execution of the grant’s spending and reporting requirements.
- Present (or submit in writing) a committee report at each regular meeting of the Board of Managers

### **AUTHORITY**

This committee is authorized to represent the MGCA as necessary to perform its duties in grant and/or funding application. However, neither the committee nor its members may take any actions or enter into any agreements on behalf of the MGCA.

## **FINANCING/BUDGET**

There is no specific budget allocation/line item for this committee. The Committee may make funding requests to the Board if needed. The committee may spend these funds in accordance with Board approved spending constraints. As part of the annual budget process, the Committee chair must submit a budget request for approval.

The Chair is responsible for ensuring that expenditures do not exceed budgeted/allocated funds.

### **Dates:**

Adoption: December 21, 2021  
Revision: Policy: September 17, 2024  
Rescission: