

# RE: Creativity



Magyar Nemzeti Múzeum

**Dear Friends,**

we are happy to invite You to our intercultural exchange named:

## **Re: Creativity**

organised by the ReDesign Informal Group in cooperation with  
Egyesek Youth Association,

which will take place in September of 2011 in Hungary! In this letter  
you will find all you need to know about its goals, program,  
information about accommodation, money reimbursement, and other  
practical issues.

I hope this letter will inform you enough about the exchange. We  
will gladly answer all your questions and are looking forward to  
seeing you!

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## What?

### Intercultural exchange

RE: Creativity is a project:

- A place to create a lot of FUN
- A place where you make friends from other countries within EU
- is inviting you to explore together the topic of „creative recycling“
- providing workshops about creative methods of sustainability
- an opportunity to challenge yourself in a beautiful environment
- an opportunity to learn about how to work in an international group
- a very good chance to get inspired and to inspire the others!

**RE: Creativity** is a 10 days long exchange for young people from 5 different EU countries, who want to learn and get new experience in the field of creative recycling, and share them in a creative way. This means we will come together for 10 days, provide workshops and many ideas for each other, we will sew, desing, paint, draw, cut, tint, hammer...involve local people from the villages, share our ideas and development, and present our work for an audience. If you would like to be part of it, join to us!

### Goal and purposes of the exchange

During the programme with the method of „learning by experience“ you will have a chance to get familiar with new technics of how to recycle different materials.

Youngsters from all over Europe are going to bring their own attitudes and costumes and through these tools you are going to show your uniqueness to each other and to the locals. By using different materials you will have a chance to present your creativity as well.

Furthermore the aim of the project is to create opportunities for you to develop your skills for life while working with recycled materials that permeates contemporary society, namely that of communication of art. We would like to acquaint you with the possibilities in creating and recall something new.

In addition to these goals, we would like to draw attention to the cultural differences that arise from regional situations; therefore the topic of the exchange will be the situation of people living on the periphery and its presentation through an exhibition.

You will also have the possibility to test your new skills in practice at the end of the exchange!



## When?

### Dates of the exchange

There will be an **Advanced Planning Visit** in August. This short three-days long programme is for the **group leaders** and **one participant** from each country. During the APV all the detailed programme will be set up, and every needs, interests from the side of participants will be clarified.

**Date of the APV: 12-14 of August**

**Date of the exchange: 18-28 of September, 2011.**

### Arrival and departure

Arrival till:	17:00	18th of September, 2011
The programme starts:	19:00	18th of September, 2011
The programme finishes:	22:00	27th of September, 2011
Departure till:	11:00	28th of September, 2011

We are asking you to arrive on the date given above, to the accomodation of the exchange, Creative Space Training Centre:

**31. Orgona str., Hollókő, Hungary.**

**[www.kreativ-ter.hu](http://www.kreativ-ter.hu)**

If you arrive 1-2 days earlier or leave later, please arrange your own accommodation for the extra time.

We expect you to participate on the whole exchange! **It means coming later or leaving earlier is not allowed!**

## Who?

### Countries that are involved

These countries are our partners in this project:

<b>ITALY</b>	Napels	<b>YMCA Parthenope</b> – <i>Luca Paolisso</i> – lucapaolisso04@yahoo.it
<b>CIPRUS</b>	Limassol	<b>Agros Youth Group</b> - <i>Onlus Vasilis Christofi</i> - vasilis@cing.ac.cy
<b>BULGARIA</b>	Sofia	<b>The Starry Start of Talents Foundation</b> - <i>Grisha Petkov</i> - petkov@zst-bg.org
<b>SPAIN</b>	Barcelona	<b>Fundació Catalunya Voluntària</b> - <i>Jaume Marti i Gual</i> - projectes@catalunyavoluntaria.cat
<b>HUNGARY</b>	Budapest	<b>ReDesign Informal Group</b> – <i>Anna Sipos</i> – re.creativity2011@gmail.com

## Participants

5 participants and one group leader (5+1) are invited to the exchange from each country. Participants and group leaders can be between the age of 16-25.

You do not have to have any specific experience! If you would like to create something new, and you have the interest to do so, join!

### ***If you don't fit any of the above criteria:***

*We have a limited amount of places available for people who are from other countries or older than 25. If you are one of them and really really want to come, contact Anna Sipos with a plan about how you will contribute to the costs.*

*We suggest that you do your own fundraising, look up local funds from your country, search for the opportunities of study and adult education grants, e.g. the Gruntwig, the Leonardo and the Erasmus programs.*

## Where?

### Accommodation

The exchange will take place in Hollókő, Hungary.

Accommodation will be the youth training centre of the Creative Space Foundation.

In the accommodation there are 3-4 bed bedrooms with a separate shower. We have a wireless internet connection. There is no washing machine. The heart of this small village is 12-minute walk from the accommodation. We ask you to bring sleeping bag!



## How to get there?

Arrange your trip to arrive on time at the arrival day!

Take a flight from your country till Budapest **Liszt Ferenc Airport**.

Catch a bus till **Kőbánya-Kispest** (metro station) and go with the metro **BLUE** till Deák Ferenc tér! ATTENTION! You have to buy ticket for the vehicles (price: 360 HUF). For each journey one ticket!

From Deák Ferenc tér You change metro line to the **RED** one and go till **Stadionok station**.

At Stadionok station go to the ticket officer at the bus station and ask a ticket to Hollókő! Watch out there are buses go there rarely, twice a day - one in the early morning at 7 o'clock and one at the afternoon at 15:15!



## What to bring?

Since this exchange is about being creative and work with many kind of materials, this part could be a bit problematic, but don't worry! We will provide all the materials and tools for you, such as sewing machines, old clothes and all different kinds of recycling materials. We want you to bring your ideas! If you have any special tool you need during the program, bring it, but don't forget – we will provide as much materials as we can!

For the outdoor activities bring some comfortable clothes and shoes. The weather could be unpredictable this time of the year, please bring raincoat

and warm clothes too.

### **Checklist:**

- enough clothes for 10 days – there is no washing machine in the house
- towel
- raincoat
- comfortable shoes and clothes for outdoor activities
- SLEEPING BAG!!!
- backpack or smaller bag for your daily equipment

### **Documents:**

- passport or other official identification
- BILLS and TICKETS described in the attachment
- insurance (described below)
- Hungarians: TB card

### **COSTS**

#### **„ReDesign Informal Group“ covers the following costs:**

- accomodation
- food
- the costs of the programme
- maximum 70% of the travelcosts of foreign participants, funded by the Youth in Action Programme, according to the conditions described in the attachment.

For this we received grant from the Youth in Action Programme, for participants from the countries mentioned above, between 15-25 years old.

### Participants cover the following costs:

- The rest of your travel costs from your living place to the project venue, which can be 0 – 100% of your travel costs, depending on what kind of funding you are coming with.
- Your own insurance
- Participants' contribution: 80€/person. To be paid in cash in HUF or € on arrival.

The procedure and the conditions of the reimbursement is described below in the attachment nr.1.

Please read it carefully and if you have questions, contact us in advance!!!

Send your filled in application form to Anna Sipos (**Sipi**) or Barbara Földi (**Barka**) to one of the following addresses:

- [re.creativity2011@gmail.com](mailto:re.creativity2011@gmail.com)

If you have any physical limitations, disease and/or use medicine we need to know about, indicate it on the application form. If you are a vegetarian, or have a special diet, let us know, indicating what you cannot or don't want to eat, and also what you CAN eat, so that we can arrange suitable food.

Do not buy tickets till you get a confirmation letter.

Until 5 of August you will receive the confirmation letter. Then you will have time to buy your ticket and confirm that you are coming. We will only take you serious, when you bought your ticket.

The ones not selected in the first round will be on the **waiting list** and as soon as there is an empty place, we will contact them.

Selection will be done according to the contents of your application forms, and the criteria given above taking into consideration the geographical, age and gender and social background-based balance of participants.

Note that by filling in and sending us your application form, you state that you have read, understood and accept the contents of this information letter.

We are looking forward to see you in Hungary!

## **Attachment 1 // CONDITIONS OF REIMBURSEMENT**

By law and the funding rules of the Youth in Action Programme we need to keep certain administrative procedures. We are asking for your support and cooperation in keeping these rules.

Please make sure that you read and understand the conditions and the procedure.

### **Conditions of reimbursement:**

- Only if you participate in **the whole program** can you get the reimbursement.
- Save your **original** tickets and receipts, invoices and all related documents, because you can only get reimbursement for costs of which you can prove the amounts with original tickets and receipts. Only the amount written on the ticket will be reimbursed – that is, if you want your return ticket to be reimbursed, you have to give it to us. We cannot reimburse anything that you buy *after* the training.

### **ALL the following **ORIGINAL documents** will be needed:**

- all your tickets and boarding passes
- invoices of buying your tickets described below
- passport or ID
- Official document from the bank or travel agency stating the exchange rate from your currency to Euro and/or HUF of the day you buy your ticket.

#### **What is an invoice?**

This is a document, signed and stamped by the seller.

It needs to be for the following address as buyer:

**Egyesek Ifjúsági Egyesület**  
**1137 Budapest, Radnóti Miklós utca 4-6**

It must contain your **name, the starting and finishing place and the date of the of the journey and the price of the ticket.** Whatever official is your paper, if these data are not on it, you **can not** get it reimbursed!!! Use your name from your passport, no nicknames!

### E-tickets:

An e-ticket is NOT an invoice! If necessary, call the airline/train company/etc., explain them the situation and ask them to give you a receipt/invoice with the data given above. If you buy tickets online, take care that you tick the box indicating that you want an invoice, and you fill in the address of Egyesek where the invoice has to be sent by the airline company.

Invoices of tickets that you buy in Hungary are called ÁFÁS SZÁMLA (this is how you ask for it)

Reimbursement will be in HUF and it will be done by bank transfer. The exact procedure is described below. The exchange rate we will use is defined by the National Agency of the Youth in Action Programme.

### Reimbursement limits per country

In the EU grant we will receive a certain amount of money for this purpose, which we are not allowed to exceed. These amounts are based on the costs our partner organisations told us when we wrote the application.

Amounts given are for return tickets between your place of living and Hollókő.

We reimburse public transport tickets and taxi costs from Budapest or from cities where you change transportation only if they fit into your limit and you bring the invoices of them as well.

country	Max. 100% travelcosts €	Max. 70% travelcosts €	Participants' contribution €
Italy, Bugaria, Spain,	200	140	80
Ciprus	250	175	80
Hungary	25	17,5	80

## **Reimbursement procedure for participants funded by the Youth in Action Programme:**

1. The amount of the reimbursement will be calculated as follows:

We take the 70% of your travel costs between your hometown and Hollókő, only those costs of which you have the tickets and invoices. From this we will calculate your reimbursement with the €/HUF exchange rate given by the national agency of the Youth in Action Programme. **The exchange rate is 1 € = 268.31HUF**. We are not allowed to change this rate.

*In case your costs exceed the limits given below, the maximum amount you can get is calculated from the 70% of your allowed limit. Limits are given below. Based on the receipts you give us, we will exchange your costs into euros and from euros to HUF.*

*In case you want that we exchange your currency directly to HUF, you need to bring an official document, signed and stamped original from the bank or the travel agency, showing the official exchange rate from your currency to HUF of the day when you bought your ticket/visa/insurance.*

2. **You will check the calculation and sign a document** stating that you checked and you accept the amount, the bank account number where it will be transferred and that you agree that the bank costs are covered from it and that you will send us back the original tickets, documents and invoices within 1 week from your arrival home.
3. You will **leave with us all the original documents** that you don't need for your journey home. During the training we will make copies of your documents, so that you can still use your ticket for the way home.
4. You **send us back all the original documents** within 1 week from your arrival home.
5. As soon as we receive all original documents from your country and the money arrives from the National Agency, we send you your reimbursement by bank transfer. We will **do 1 bank transfer/country**, either to your sending organisation or to the account of one participant from that country. Bank cost is approx

10€ /transfer from our bank, you need to check yourself if it costs anything from your bank or not. Bank cost will be taken from the amount by the bank. We have no separate funds to cover them, so this bank cost is yours. For the bank transfers we need these data from each country: bank account number, IBAN number, account owner name, bank name and address, SWIFT/BIC code

**If you come with a funding which is different from the Youth in Action Programme:**

The amounts, the criteria and the procedure goes according to the funding rules will be different. This is subject to personal agreements with each person concerned.

**Attachment 3./ THE TRAINING METHOD of the International Synergy Group**

**Learning to play, playing to learn**

Learning by experience, outdoor training, and theatre plays are working methods which all have one thing in common: playing. Playing allows us to access a state of freedom, creativity and exploration that is associated with the natural learning of childhood. Roleplays, structured experiments, simulation, and theatre are examples of games with experiential learning opportunities. Games can create a play frame, which makes the act of learning a dynamic and enjoyable process, which recalls the carefree playing time of childhood.

Experiential activities can transform learning into adventure. Learning in this way is an emotional, physical as well as a cognitive experience. Movement and feelings stimulate the learning process. Playing involves both mind and body and can provoke an emotional response during the exercises. The exercises are designed to use social skills and make clear / illustrate concepts and theories. Almost any topic can be explored through games. Learning processes that involve the development of skills and behavioural change, such as group dynamics, communication, leadership, problem solving, teamwork, coaching, co-operation and decision-making are very suitable for gaming.



Gaming is a working method which might create a paradoxical situation in which participants or a group might lose themselves. The objective of using gaming in this kind of training is to get more knowledge and skills to work with groups in the field of youth work and social work.

Although this working method may seem enjoyable, it is not "only a game". It allows the players to use the freedom to experiment with new approaches and new behaviour and to acquire skills and knowledge. The players are asked to look at how they behave in the play. Therefore feedback and reflection are an essential part in this way of working. Playing games as a tool for learning is a serious play or 'playful seriousness'.

The Olde Vechte Foundation has developed this working method in a specific way. Since the founding of the "Olde Vechte" foundation in 1966 we used a group accommodation for the training- and education activities. Working with groups in a hostel situation became part of the working method.

Our training method is based on learning by experience. In our approach we invite participants to point out where they find themselves at that moment in the learning process, what they want to learn and how they want to develop themselves. It is focused on the experience of the individual and it is connected to the specific needs and the level of learning of the participant at that moment. The programme is a tool for the participant and not the other way around. No matter how logical this may sound, in many formal learning situations the usual form of acquiring knowledge is 'learning from lessons'. The knowledge should be reproduced / copied by the student, without any personal interaction. 'Learning by experience' is different since it starts from the person him/ herself, his/hers behaviour, reactions and emotions. This method is often used in youth work and informal education. And more and more this method is being used in formal education and trainings for companies.

The way, in which we like to organise and perform this international training, means that main objectives of the training have to be clear to the participants, as well as the outlines of the programme and the target group. In this way we create a playing field for participants and trainers where we can play to learn and learn to play.

Within the given group, you participate in the training for yourself and with yourself as an individual. The exercises (called 'processes' in our training context) will be done alternately alone, in pairs or in a group. The trainer will prepare the ground by giving plenary lectures. Some processes may involve talking, others listening or visualising certain thoughts with your eyes closed. Exercises will be provided in combination with music, dance or play. Many processes will contain an element of surprise, the exact nature of which is not

known in advance. In this way questions can only be answered by the participant him/ herself, namely by experiencing his own reactions.

With this training approach there is room for the experiences and wishes of the participants to influence the content of the programme while it is taking place. We create the playing field and the participants make the play.