Person Specification – SDS Community Co-Ordinator

The SDS Community Co-ordinator is responsible for facilitating, co-creating and developing opportunities for people (SDS users and potential users) to support each other through sharing their experiences, skills and knowledge

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| **Requirements** | **Essential** | **Desirable** |
| Understanding of working with outcomes | **X** |  |
| Understanding of the social model of disability | **X** |  |
| Capabilities in relationship making and building | **X** |  |
| Excellent written and oral communication skills | **X** |  |
| Ability to prioritise work and meet deadlines | **X** |  |
| Effective administrative and organisational skills | **X** |  |
| Computer literate and at ease with social media | **X** |  |
| Ability to travel |  | **X** |
| Able to work as part of a team and on own initiative | **X** |  |
| Ability to be an effective representative for the organisation | **X** |  |
| Ability to facilitate face to face groups and/or virtual networks | **X** |  |
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| **EXPERIENCE** |  |  |
| Experience of running a project | **X** |  |
| Experience of developing or supporting a community group | **X** |  |
| Experience of Self Directed Support |  | **X** |
| Experience of promoting the rights of disabled people |  | **X** |
| Experience of presentations to small groups, stakeholders and wider audiences to raise awareness | **X** |  |
| Experience of disseminating information/results into meaningful reports for management, funders and external usage |  | **X** |
| Experience of using either traditional or social media in raising awareness and information sharing | **X** |  |
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| **KNOWLEDGE** |  |  |
| Knowledge of the principles of Self Directed Support |  | **X** |
| Knowledge of community development | **X** |  |
| Understanding of and a commitment to Equal  Opportunities | **X** |  |
|  |  | **X** |
| **QUALIFICATIONS** |  |  |
| Educated to Higher level | **X** |  |
| Relevant professional qualification |  | **X** |