

Job title: Community Network Developer Scotland

Job Description

Job family: Engagement, Learning and Entertainment

Job ref: HR to advise

Job family definition

Roles within the Engagement, Learning and Entertainment job family focus upon the Eden experience, providing activities, learning programmes, encounters and events, which engage, inspire and entertain, thus enhancing individuals' understanding, experience, skills and enjoyment.

Role purpose

Eden Project Communities demonstrates UK wide reach, engagement, positive action and the creation of real social capital on a mass scale. The post holder will lead the creation of a Network Exchange Hub model within Scotland that will provide sustaining localised support for Eden Project Communities participants as they develop their ideas.

Regionally based, this role is about increasing participation in all aspects and projects in the programme - including The Big Lunch, The Big Lunch community walk and Community Camps - and building support networks both for people who take part in our events and those who are creating positive change in their communities but who have not yet engaged with Eden Project Communities. Working with Eden Project Communities participants, this role will define and develop a support model that will work within their local context. This includes raising awareness, and developing networks and spaces, with a view to this becoming sustained locally by those people within the network.

Key accountabilities

1. Work with Eden Project Communities participants to lead and enable the development and sustainability of networks that support people to engage with one another and community resources within a specific geography. Ensure that all participants have access to peer support, information, organisations and a network of like-minded individuals.
2. Grow participation in all Eden Project Communities programmes, including The Big Lunch and the Big Lunch community walk, across Scotland. Attend and support delivery of Community Camps at Eden and recruit new participants to join who will strengthen the local network and benefit from it.
3. Identify local funding opportunities, projects, organisations and partners to support network development. Help fundraise and develop partnerships in order to strengthen the model and provide resilience moving forward. Develop robust links and relationships between local partners to support delivery factoring in their needs.
4. Identify and collate information on local community assets and opportunities, building comprehensive, accessible and up to date information on available services to enable people to have access to improved information in an engaging format.
5. Support the evaluation and research of the programme by gathering case studies, and other relevant information to demonstrate impact and reach, and encouraging participants to do the same.

- Attend, develop and host events and activities to support network development and within a small budget to enable this with sign off from the Scotland Country Manager for expenditure, working with colleagues to design and develop events and agree resource needs.

Demands of the role

Education & qualifications	Educated A-level or equivalent, excellent written and oral English. Full clean driving license required for regular travel across the territory and beyond.
Knowledge & skills	A minimum of 2 years' experience in supporting and organising community projects. Experience of working in the community sector or on developing local networks essential. A strategic thinker with strong relationship building and networking skills. Experience of planning and delivering events and developing content materials highly desirable. Excellent written and oral communication and IT skills.
Decision- making	The post will require a significant amount of lone working, and whilst connected to a team and supported by the Scotland Country Manager, the post holder will need to be able to think strategically to drive the development of and implementation of the support model in their area, factoring in local context and needs. Working to short term objectives where decisions made will impact within a few weeks and will influence the network development is also integral to the role.
Resourcefulness	This role requires a high level of innovation, strategic thinking and creativity. Adaptive thinking is key to maximizing opportunities and ensuring delivery against outcomes. The post holder will review the most appropriate channels and platforms required to support the network and develop a format that works in a local context and fits needs. Developing a network that can become sustaining will require the trialing of different approaches and applying the learning from these in a short space of time.
People & asset management	No line management responsibility but strong team working and relationship building skills. Responsible for localised assets and for making local budget recommendations to line manager. Responsible for the safety and protection of participants involved in the programme at events run remotely.
Communication & visitor experience	Highly developed communications, facilitation, tact, strength of personality and strong team working / relationship building skills are integral to this role. The post holder must be experienced in formulating, articulating and communicating to people at all levels from partners, local councils and local organisations to the considerate handling of individuals in local communities. Confident public speaker.
Operational environment	This role will require lone working, working outside of usual hours - including weekend working - , frequent travel throughout Scotland and occasional UK based travel. The role is home based (within Scotland) and forms part of a hardworking, fun and passionate team spread across the UK, with offices at the Eden Project in Cornwall, London and Belfast .

eden project

Additional features Driven and ambitious, with enthusiasm and gravitas.

Ability to connect and engage people and encourage participation.

The ability to thrive within a fast-paced, creative, emerging environment.

Full clean driving licence.