

December 2018

Dear Applicant

**DBI Co-ordinator**  
**5 Bank Street, Inverness**

Thank you for your interest in the above post.

The closing time and date for applications is 9am on Thursday 31<sup>st</sup> January 2019. Shortlisting and informing the selected candidates will happen in w/c 4 February for interview on Tuesday 12<sup>th</sup> February 2019.

Sorry but CVs will not be considered. Completed application forms should be returned to this office; (the address can be found on the front page of the application form) or by email to myself.

**Please note** that when returning your application form by post, failure to pay the sufficient postage fee will result in your application not reaching us.

Thank you once again for your interest.

Yours sincerely

Susan Duncan  
Finance Manager  
Email [admin@supportinmindscotland.org.uk](mailto:admin@supportinmindscotland.org.uk)