

## Supplementary Information

**Responsible to:** Family Support Manager (Children & Young People)

**Location:** This post is based primarily with the Family Support Service in Fife but with flexibility for travel and some home working.

**Hours:** 21 hours per week

**Primary responsibility for:**

1	HMP Glenochil.
2	Collaborative working with and support to the Family Support Service in Fife
3	Support to families of prisoners in HMP Glenochil and/or other families of prisoners who live in that vicinity.
4	Community Planning Partnerships (CPPs) feeding in to the vicinity of HMP Glenochil.
5	Links with other organisations working in those areas.
6	Collaborative working with the Stirling Interfaith Community Justice Group at the Glenochil Family Help Hub.