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**JOB DESCRIPTION**

**JOB TITLE:** Young Carers Worker

**RESPONSIBLE TO:** Service Co-ordinator

**JOB REMIT:** To assist in the management, development of contracts, services and other activities appropriate to the needs and aspirations of young people who have a caring responsibility.

**Key Responsibilities:**

* To assist in identifying children and young people aged between 8 and 25 living in families affected by a physical disability, mental health, autism, learning disability, drugs and/or alcohol misuse within North and South Ayrshire and to raise awareness of their needs to policy makers, service providers and young carers themselves.
* To engage with professionals from Health, Social Work, Education and other voluntary agencies and to assess Young Carers needs by arranging and providing appropriate services and support.
* To offer information, support and advice to Young Carers and their families.
* To assist in the delivery and promotion of services which will meet the young carers needs and aspirations.
* To collate statistical information and prepare regular reports on the work and development of the project.
* To ensure all practices and procedures comply with the Equal Opportunities, Health & Safety, Quality criteria and other corporate policies and procedures.

**Personal Tasks:**

* To develop close working relationships with statutory and voluntary agencies, funding partners and other professional bodies in order to contribute to the well being of young carers.
* To develop activities which help to improve the outcomes for young carers
* To develop and deliver awareness lessons in schools.
* To assist in the development of an information service which is accessible to young carers and other agencies.
* To assist in enabling young carers to express their views and needs to appropriate agencies.
* To identify and record any gaps in the provision of services available to young carers.
* To assist young carers to access the support services available from their local carers centre.

**Team Tasks:**

* To participate in fundraising, promotional activities and exhibitions.
* To participate in the staff development and review process.
* To contribute in identifying and delivering enhanced service to young carers.
* To participate to staff and centre group meetings.
* To contribute towards the achievement of the goals and objectives of the young carers.

This list is not exhaustive and other duties appropriate to the post may be added in consultation with the post holder.