



Selkirk High school
Hillside Terrace
Selkirk - TD7 4EW
01750 720246
selkirkhs@scotborders.gov.uk



Rowlands
24-26 West Port
Selkirk - TD7 4DG
01750 21222
info@rowlands-selkirk.org.uk

Youth Engagement Worker
LOCATION: Selkirk High School/Rowland's
RESPONSIBLE TO: SHS Head Teacher/Rowland's Manager
HOURS: 35 hours @ £10.75 p/h
Duration of post: 1 year with possibility of extension

Background

The Pupil Equity Fund is distributed to both Primary and secondary schools to support the learning needs of identified pupils to help close the poverty related attainment gap. The funds for this post are allocated for pupils in years S1 to S3. Although the Scottish Government states that funds are allocated against pupils which are receiving with free school meals professional judgement and discretion can be used to include other young people in agreement with Selkirk High school who would benefit from a targeted intervention.

General Role

To engage and support young people who have been identified through the Pupil Equity Fund by encouraging their participation in the organisation, the programme and their community.

The role involves tracking and supporting attendance, engagement and wider achievement. This will involve the planning, delivery and evaluation of one to one work and integrated group work leading to relevant certification eg SQA modules, Youth Achievement Awards, Saltire Awards and Dynamic Youth Awards etc in order to support Selkirk High School's expectation that all students attain at least 5 qualifications by the end of S4.

The Youth Engagement Worker will work closely with the Rowlands Manager, Selkirk High School Senior Management team and other local voluntary organisations in an innovative approach to partnership working to ensure the best possible outcomes are delivered in Rowland's and Selkirk High Schools local community and a positive destination is achieved.

The post holder will be based at Selkirk High School but requirements of the post will involve working at other locations.

Principle Duties

- To track and support the attendance of pupils at risk, working with families as appropriate.
- To support engagement at school and create alternative learning provision as appropriate. This will involve working with others across the community to enhance established opportunities and create new experiences including volunteering.
- To track wider achievement of pupils and ensure accreditation where possible.
- To plan, deliver, monitor and evaluate all interventions in line with outcomes agreed in partnership with Selkirk High School and Rowland's.
- To attend and contribute to the programs running within Rowland's and Selkirk High School to increase local learning and partnership working
- Ensure that all information systems, monitoring and evaluation work and report writing are presented in efficient and professional manner and in agreed timescales
- To manage and maintain accurate and up to date information on existing information systems to capture activity and impact.
- To contribute fully to team meetings, MAC and children's hearings and other meetings where appropriate.
- To prepare and attend regular support and supervision sessions and participate in staff training.
- To contribute to holiday programmes run in partnership with Rowlands and others in the community.

Additional Requirements

- Satisfactory PVG registration disclosure check
- Receipt of supportive references
- Full clean driving license
- To observe all health & safety requirements
- To work within all relevant policies and procedures including but not exclusively in relation to child protection, equal opportunities and anti-discriminatory practice
- The post holder will be expected to undertake any additional and appropriate duties as required in agreement but not outwith the remit of the post. This will also include evening and weekend work which will be agreed in advance.

Person Specification

POST TITLE: Youth Engagement Worker

OFFICE: Based in Rowland's / Selkirk High School

LOCATION: Selkirk High School

EDUCATION/QUALIFICATIONS

Desirable:

PDA in Youth Work First Steps, Health and Social Care or relevant Youth Work Qualification

EXPERIENCE

Essential:

Experience of working with disengaged young people in school and/or community settings

Experience of the delivery of a range of accredited programmes/courses/ and activities to ensure positive outcomes for young pupil

Experience in planning, delivery, monitoring and evaluation of 1:1 and group work interventions.

Experience of working individually and as a member of a team

Desirable:

Experience of working in partnership with school/community/voluntary organisations

Experience of delivering programmes

Minimum of 2 years' experience of working with young people.

SKILLS AND KNOWLEDGE

Essential:

An up to date knowledge of issues that affect young people

Ability to initiate, develop and sustain effective relationships with young people and their families

Understanding of relevant qualification opportunities

Ability to create a supportive and safe environment for young people

An awareness and understanding of setting clear aims and objectives associated with youth service development

Aware of best practice guidelines

Effective time management with the ability to work under pressure

Excellent organisational skills

Experience and understanding of monitoring and evaluation.

Good IT skills

Desirable:

Experience of working in a school and/or educational setting

Experience of developing community-based activities

PERSONAL ATTRIBUTES

Essential:

Ability to build positive relationships

Good negotiating, communicating and inter-personal skills

Ability to motivate individuals and groups and inspire their confidence and trust

A tactful and diplomatic approach to dealing with sensitive and confidential information

Enthusiasm, commitment, energy and sense of humour

A flexible approach to working

Holder of a clean full driver's license and car owner

OTHER:

Desirable:

The majority of this work will be during the day with occasional evening and weekend work

Willing to travel regionally as required