

CVS Inverclyde

Person Specification: Chief Executive

Last Reviewed: June 2019

Qualifications	Essential	Desirable
Educated to degree level or with equivalent experience	X	
Knowledge and Experience		
At least 5 years at a senior management level	X	
Demonstrate sound Project Management	X	
Demonstrate successful funding application work	X	
Knowledge of "Third Sector Interfaces (TSIs)" and their role in public service reform		X
Local knowledge of Inverclyde – third sector, public sector and communities		X
Working knowledge of volunteering and the voluntary sector	X	
Demonstrable knowledge of the national policy context of volunteering and the voluntary sector.	X	
Skills		
Excellent communicator – written, verbal and through social media	X	
Sound and demonstrable leadership skills	X	
Can problem solve and show create solutions to issues	X	
Has a sound working knowledge of Office Packages and social Media	X	
Excellent networking skills with external partnership	X	
Staff and Human Resources		
At least 5 years of line management of staff	X	
Demonstrates the experience of change management	X	
A people person who can create an inclusive culture that nurtures our staff and encourages creative thinking	X	
Demonstrate ability to deal with difficult situations	X	
Other		
Working knowledge of Data Protection legislation	X	
Working knowledge of Equalities legislation and principles	X	