West Lothian Women’s Aid

92 Ivanhoe Rise, Dedridge

Livingston

EH54 6HZ

01506 461938

info@wlwa.org.uk

2019

Dear Applicant

Re: Services Co-ordinator – Fixed Term Post 2 years

Please find enclosed the application pack for this post.

This comprises of the following;

* Application form
* Guidance for completion of the Application form
* Job description and person specification

Please complete your application and return marked for my attention either to the address above or to [ilena@wlwa.org.uk](mailto:ilena@wlwa.org.uk) by Wednesday August 14th of January at 9am. We are unable to consider CV’s as part of the application process.

Please note that we are unable to respond to every applicant but should you not have heard back from the organisation by the end of **August 2019** you can assume that on this occasion you have not been successful in being shortlisted for interview.

Yours faithfully

Ilena Brown

Manager