



Person Specification

Post: Community Engagement Development Officer

Requirement	Essential	Desirable	Assessment Method
Qualifications / Education /Training:	<ul style="list-style-type: none"> Degree in Community Learning and Development or a similar discipline (or relevant work experience) 	<ul style="list-style-type: none"> Facilitation training Coproduction training 	Application form
Knowledge & Experience:	<ul style="list-style-type: none"> Experience in Community Engagement and Capacity Building Group work Developing activities/services in the community/third sector Assets based approaches to community development Experience of Multi-Agency working Project planning, target setting & monitoring 	<ul style="list-style-type: none"> Experience of working with the third sector in Dundee Experience of consultation Knowledge of charity governance Knowledge and understanding of the work of the Health and Social Care Partnership 	Application form/ references/interview
Skills & Competencies:	<ul style="list-style-type: none"> Building and sustaining relationships Excellent communication skills Team working Work on own initiative ICT 	<ul style="list-style-type: none"> Providing learning and development opportunities 	Application form/ references/interview
Personal Attributes:	<ul style="list-style-type: none"> Approachable Flexible Inclusive Non-judgemental 		References/interview
Other:	<ul style="list-style-type: none"> Driver's licence and access to own vehicle 		Application form