



## Job Description

<b>Title:</b>	Senior Play Ranger
<b>Responsible to:</b>	ELPA Projects Manager
<b>Hours:</b>	14 hours per week, out of school hours (including some evening and weekend work)
<b>Salary:</b>	£14 per hour
<b>Please Note:</b>	This post is funded until end of April 2020

### Project Purpose

The Play Ranger Project will facilitate and support playful spaces in local communities where children and adults feel safe, comfortable and welcome to play. Play Rangers will facilitate free, outdoor, local play sessions, engaging children and young people to bring play to the heart of the community.

### Project Outcomes

The Play Ranger Project will work towards achieving the following outcomes:

1. Children have more opportunities to play outside, leading to improved health and wellbeing outcomes.
2. Children and families become more aware of the benefits of outdoor play.
3. Communities value and support play opportunities for children and young people.
4. Children and young people will be listened to and their views on playing and free time taken into account.

### Project Delivery

#### ***Planning and engagement***

- 1) Collect baseline information on community spaces and how children and young people use them to inform the development of the Play Ranger Project.
- 2) Utilise a range of methods to engage with children and young people to gather their thoughts and ideas in relation to play in their communities.
- 3) Identify and obtain resources and arrange for any storage requirements to support the effective delivery of the Play Ranger Project.

- 4) Engage with key community organisations to support and strengthen the development of partnership working (for example, local schools, community police and other community groups)

### **Implementation**

- 1) Deliver 4 play sessions per week, covering the pre-identified project areas (Tranent, Elphinstone and Prestonpans).
- 2) Work with schools and local community organisations to effectively communicate with children, young people, parents, carers and other community members on the development of the Play Ranger Project.
- 3) Provide opportunities for children and young people to feed into the project to ensure the project continuously develops to meet their needs.

### **Evaluation and forward planning**

- 1) Deliver the implementation plan and review the baseline information for evaluation and planning purposes
- 2) Gather evidence and documentation to assess success of the project using project outcomes and indicators.
- 3) Identify key learning from the project to support further development and to aid future funding applications.
- 4) Produce final reports for funders, ELPA Trustees and partners.

### **Senior Play Ranger - Key Responsibilities**

- Plan and facilitate community-based outdoor play sessions for children and young people in all weathers. These may include different activities, such as loose parts play, adventurous play, natural /outdoor arts & crafts, games and messy play.
- Manage and support a small team of Play Rangers and any volunteers to deliver the Play Ranger Project.
- Delegate tasks to other team members of the Play Ranger Project (if appropriate).
- Ensure records are kept up to date (for example, numbers attending, session evaluations etc).
- Be guided by an ethos which values and respects children and young people's ideas and suggestions – both in relation to the activities provided during the

play sessions or on the Play Ranger Project itself.

- Utilise a risk benefit assessment (RBA) and dynamic risk assessment approach when planning for and supporting children and young people's play.
- Ensure that all ELPA policies and procedures are adhered to (for example, child protection, health and safety) and that all project staff are following them.
- Assess and monitor the community spaces used when operating play sessions and, if appropriate, report and/or remove any items of concern.
- Role model positive behaviour and support children and young people to do the same; deal with any challenging behaviour in a sensitive and fair manner and in accordance with ELPA's policies and procedures.
- Liaise with parents, carers, professionals and partnerships agencies to develop positive working relationships.
- Monitor and evaluate the project, utilising methods which are fun, engaging and suited to the children and young people taking part.
- Attend regular support and supervision sessions with the ELPA Projects Manager.
- Ensure that all reporting requirements for the Play Ranger Project are well presented and completed in a timely manner.
- Alongside ELPA's Project Manager, work with and manage the project budget.

### **Additional Responsibilities**

- Attend ELPA play team meetings (roughly every 4-6 weeks).
- Provide regular reports to the ELPA management committee.
- Undertake training, either required (for example, first aid) or which might be relevant to the Senior Play Ranger job role.
- Deliver occasional play activities or sessions at local pop up play days (these may be in relation to intergenerational work and family activities) or within school or community settings.
- Make occasional presentations on the Play Ranger Project to other organisations and supporters.
- Follow any other instructions and perform duties that have been reasonably requested by ELPA's Projects Manager.

The Senior Play Ranger will work alongside 2 other staff members as part of the Play Ranger Project (two Play Rangers). The Play Ranger Project will run alongside the two

Loose Parts Play Projects that ELPA currently operates. As such, there will be regular play team meetings which will create a space for all play staff to come together to discuss and plan their work. The Senior Play Ranger will also receive support and supervision from ELPA's Projects Manager. ELPA Trustees and members will also be available to provide advice and support, if and when required.