



Youth Partnerships Manager

Job Information

This post is funded by Skills Development Scotland (SDS) with support from European Social Fund (ESF)

Job title: Youth Partnerships Manager

Salary: £27,810 per annum

Based at: Based in Glasgow or Edinburgh

Travel: You will be expected to undertake extensive travel across central Scotland – including Edinburgh, Glasgow, Lothian, Renfrewshire, Lanarkshire, Ayrshire (North, East & South)

Reporting to: Head of Development

Duration of contract: 2 year fixed term contract

Working Hours: 37.5 hours per week over 5 days: Monday-Friday

Qualifications & Experience:

Degree educated in relevant discipline.

Professional qualification in a relevant discipline e.g. Youth Work

Minimum 3 years management experience

Proven experience in developing and managing partnerships from establishing credibility with senior contacts to generating links with secondary schools

Strong networks across public and third sector

Other Essentials: Subject to PVG | Disclosure Scotland check

Closing date: 16th August 2019 **Interviews:** w/c 19th August 2019

Expected Start Date: 2nd September 2019



Company Values

As a team of people we share the following values:

Our values

INTEGRITY

We are always honest and truthful and act with transparency.

EQUALITY

We value people's right to be different and ensure everyone has equal opportunity.

KINDNESS

We always treat everyone with care and respect.

CREATIVITY

We always place creativity at the centre of all that we do.

AMBITION

We are always ambitious in what we want to achieve for our partners, participants and colleagues.

What We Do

Established in 1994, Impact Arts is a national arts organisation which tackles inequalities in Scotland through creative engagement. We envisage a Scotland where everyone values and benefits from the power of creativity to transform lives.

Our strategic objectives are:

- We will transform **Children and Young People's** lives through impactful arts and creativity.



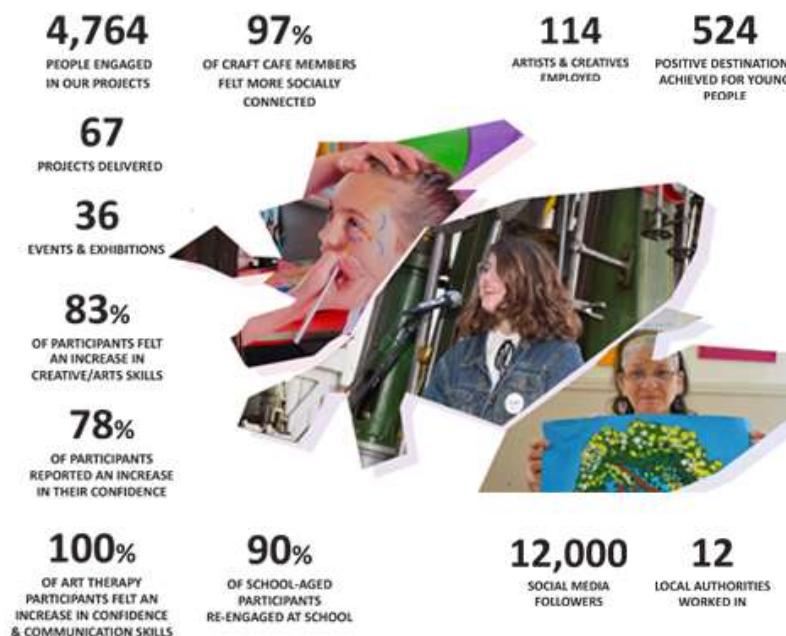
- We will grow **Communities** to become stronger and empowered through creative engagement.
- We will support **Older People** the opportunity to take part in life enriching arts and creativity.

We place innovation, enterprise and creativity alongside outstanding delivery, sound management and a strong ethos of partnership to tackle society's big issues. Our talented in-house and freelance artists across Scotland and beyond ensure that our artistic programmes, exhibitions, performances and events are of the highest quality. We exist to inspire creativity in people and regenerate our communities through a deep and rewarding relationship with the arts.

We have over 30 staff and 100 freelance artists working on services across Central Scotland with our Head Office in Glasgow. We work with multiple partners and funders all with a strong ethos #artchangeslives. We are supported on an annual basis by over 40 funders including Cashback for Communities, Skills Development Scotland, Big Lottery, Corra Foundation PDI, Scottish Government and a range of foundations and trusts.

Our Impact

2017/18 in numbers:



Background

Impact Arts have successfully delivered youth employability programmes for over 10 years and in that time have developed a wide range of relevant partnerships which support referral generation and young people's progressions. Our successful track record has resulted in us recently securing Skills Development Scotland's National Third Sector Funding which will enable us to consolidate our work in eight local authority areas. This post will be key in ensuring our youth networks are robust across these areas and that the delivery team can engage target numbers of eligible young people onto their programmes.

Purpose

To proactively develop strong strategic relations with youth delivery partners and public sector departments across the geographies in which Impact Arts delivers to ensure engagement targets are met and to support successful progressions.



To bring a strong knowledge of relevant sectors including youth employment and youth homelessness to the Impact Arts team.

Main Responsibilities:

To build relations with key public sector departments across 8 local authority areas which will enhance achievement of delivery targets.

To build relations with colleges, training providers and schools in each local authority area.

To sit on relevant stakeholder groups to ensure Impact Arts' youth programmes fit strategically with local policy.

To deliver compelling presentations to a range of stakeholders including youth workers, social care staff, employment advisors and secondary school children to ensure wide awareness of Impact Arts projects.

To manage stakeholder relations by following up with compelling evidence and case studies of engagement.

To lead on the development of Memorandum of Understandings with colleges and training providers to maximise outcomes for our young people.

To work closely with Programme Managers to ensure information is shared effectively across networks and to support remedial action in generating referrals where any short falls are flagged.

To work closely with Impact Arts Marketing & Communications Coordinator to ensure our messaging is joined up and targeted in line with our delivery plan.

To initiate and highlight opportunities which arise for new work with the Development team.

To remain abreast of key policy developments and opportunities relevant to Impact Arts Strategic Plan.

To liaise between Business Development and Delivery to ensure the smooth flow of communication between all departments in relation to partner relations and opportunities.

To present the work and findings of Impact Arts at key stakeholder meetings and events.

To contribute to the evaluation and impact of Impact Arts' work.

To carry out any other duties appropriate to the post in line with Impact Arts' needs.

To act as an ambassador for Impact Arts at events, meetings etc.

Qualifications and Experience



Degree educated in relevant discipline.

Professional qualification in a relevant discipline e.g. Youth Work

Minimum 3 years management experience

Proven experience in developing and managing partnerships from establishing credibility with senior contacts to generating links with secondary schools

Strong networks across public and third sector

Technical Skills and Knowledge

Preferable - full driving licence

Proven project management and leadership skills

Excellent interpersonal, organisational and planning skills

Excellent networking skills

Excellent communication skills, both written and oral, including the ability to describe and contextualise works when communicating with and presenting to a wide range of people including staff, partners, funders and audiences

Proficient IT skills including MS Word, Excel, PowerPoint and Outlook

Knowledge of youth sector

Knowledge of statutory and voluntary sector funding sources and practices

Understanding the national and local policies and strategies that affect Impact Arts' work

Personal Skills and Qualities

Ability to work effectively as part of a team and to motivate others

Ability to build and maintain rapport internally and with existing and new partners

Strong positive and resilient attitude and an ability to find creative and flexible solutions.

Resilience when faced with a high workload, deadlines or changing situations

Ability to think strategically and imaginatively



Effective time management and ability to meet deadlines

Ability to prioritise and delegate tasks

Self motivated and able to act on own initiative, solving problems

Approachable and empathetic able to act as ambassador for Impact Arts, at ease with people from a wide variety of backgrounds

PVG SCHEME- Successful candidates will be required to join the PVG scheme or to apply for a PVG update.

To apply:

Please visit www.impactarts.co.uk to download an application form.

All completed applications should be sent to jobs@impactarts.co.uk by 12 noon on Friday 16th August 2019.