**The STAR Centre SC0 10678**

 **Office 01563 544 686 |** **admin@starcentreayrshire.org**

(Previously Rape Counselling and Resource Centre)

**Working to end Sexual violence across Ayrshire**

## Job applicant privacy notice

If your application is unsuccessful The STAR Centre will keep your personal data on file in case there are future employment opportunities for which you may be suited. The STAR Centre will ask for your consent before it keeps your data for this purpose and you are free to withdraw your consent at any time.

**Who has access to data?**

Your information will be shared internally for the purposes of the recruitment exercise. This includes members of the board, staff involved in the recruitment process, manager and IT staff if access to the data is necessary for the performance of their roles.

The STAR Centre will not share your data with third parties unless your application for employment is successful and it makes you an offer of employment. The STAR Centre will then share your data with former employers to obtain references for you, employment background check providers to obtain necessary background checks and the Disclosure and Barring Service to obtain necessary criminal records checks.

The organisation will not transfer your data outside the European Economic Area.