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| Post | **Schools Workshop Facilitators Bloom Programme, Mental Health UK** |
| Location | **Various locations across Scotland** |
| Salary | **£10.30 per hour** |
| Hours of work | **3 hours per workshop delivered** |
| Contract | **Sessional** |
| Start Date | **As soon as possible after interviews** |
| Accountable to | Accountable **Programme Senior Manager** |
| Closing date | 30-09-2019 |

Mental Health UK brings together four national mental health charities working across the UK; Rethink Mental Illness in England, Support in Mind Scotland, MindWise in Northern Ireland and Hafal in Wales. We have 40 years' experience of working to improve life for people affected by mental illness in the UK.

In September 2019 we will pilot our Young People’s Programme, Bloom, which focuses on building resilience of 14-18 year olds, through transitions in their lives. Bloom works inside education settings where it trains designated teachers on the content, and then co-delivers the programme with them.

Following our in-house training delivered over 2 days; you will as a Bloom Training Associate, be responsible for coordinating implementation of the programme into education settings from September 2019. Prior to starting the programme, you will train designated teachers on the content of the programme and then co-deliver Bloom with them over a 6 week period. Through this training and co-delivery you will mentor and support the designated teachers, enabling them to deliver Bloom on their own. You will continue to provide support to these teachers by keeping in regular contact, and returning for regular reviews. Once the Bloom programme has been delivered inside a school or college, you will move onto the next one to continue the process.

You will also work closely with the Bloom Manager to identify and engage with a host of new education institutions to take part in the next phase of implementation. You will work autonomously, and ensure you are the first point of contact with anything related to the delivery of Bloom inside the education setting you are responsible for.

# What I do and achieve

* I will work closely with the Bloom Manager to implement the pilot into education institutions
* I will work closely with the education setting I am responsible for, to ensure Bloom is running smoothly
* I will train the dedicated teachers in the education setting on Bloom content ensuring they are confident enough to deliver it
* I will co-deliver Bloom with the designated teachers
* I will mentor the teachers throughout the Bloom delivery period providing them with the support to deliver it on their own
* I will communicate regularly and effectively with the Bloom Manager to ensure any issues are addressed promptly
* I will adhere to all relevant policies and protocols of the education setting, particularly - information sharing protocols, confidentiality and safeguarding
* I will identify and create new relationships with new schools and colleges to take part in the further scaling up of Bloom
* I work closely with Bloom Manager to identify possible new funders such as assist in positioning Bloom in funding landscapes such as government etc.
* I will keep abreast of policy and research developments that impact on young people’s mental health
* I will work flexibly if that’s what the programme requires at times
* I establish and maintain links with other services/projects to ensure awareness and knowledge
* I report and record within agreed timeframes, all activity relating to the evaluation of the programme
* I contribute to the identification, management and reduction of risk
* I report any incidents of harm or near miss in line with the organizations incident reporting policy ensuring appropriate actions are taken to reduce the risk of reoccurrence

# Who I am

**I have the essentials covered**

* I have a proven track record of delivering training
* I have a proven track record of developing and maintaining relationships with educational institutions and the personnel attached
* I have experience of building and managing positive rapport with diverse stakeholders, including young people, those with lived experience of mental health problems and external networks
* I have experience of working autonomously
* Ability to analyse and present information and produce/collate accurate reports for funders
* Ability to communicate Bloom status, risks/issues and successes to all levels of management
* I can deal with stressful and difficult situations in a calm manner
* I am a confident communicator with excellent verbal and written skills
* Ability to produce timely quality reports which evidence activities and qualitative outcomes
* Developed IT skills including competent use of Microsoft Office, and the use of electronic record keeping systems

# General Duties

* This post will be subject to an enhanced DBS Disclosure.
* Act in accordance with the provisions of the Data Protection Act 1998. I ensure all records, personal; staff and client data are managed in line with Data Management and Information Governance policies.
* To comply with legal and regulatory requirements such as provisions set out in the Health and Safety at Work Act 1974.
* To act in accordance with the charity’s Health & Safety and Safeguarding policies and to notify your line manager promptly if there are any concerns.
* To participate in regular supervision and appraisal and undertake any relevant training appropriate to the role.
* To work in accordance with the charity’s national policies and local operating procedures and those of external regulators or professional bodies.
* This job profile and list of duties is not exhaustive and serves only to highlight the main requirements. The line manager may stipulate other reasonable requirements and projects commensurate with the general profile and grade of the post.

# To Apply

***Why join us:***

This is a great opportunity to join an award winning charity, and help shape its future. In return for your hard work and dedication, we offer scope for development, training through SSSC, a benefit package including 37 days’ holiday, and enhanced sick pay and access to our Employee Assistance Programme. Find out more about Support in Mind Scotland on our [Website](http://www.supportinmindscotland.org.uk) and on Social Media

***To Apply:***

Please email your completed application admin@supportinmindscotland.org.uk With: Recruitment – Confidential Schools Workshop Facilitators Bloom. Please note that we cannot accept CV. Please don’t delay applying for this exciting new role, we aim to start delivering the workshop as soon as possible and are especially interested in recruiting trainers from the central belt region in the first instance.