

Main Conditions of Service

Carers Support Worker Glasgow

- Hours of Work:** 14 hours per week
- Extra hours:** No overtime is paid. Work qualifying for lieu time, is taken as time off in lieu (TOIL), to be taken after authorisation from the Line Manager
- Salary:** The salary for this post is £21,336 per annum pro rata, which is an actual salary of £8,532 per annum
Salary is paid monthly on or before the 25th of the month.
- Contract:** Permanent, subject to continuous funding
- Holidays:** Full-time employees are entitled to 37 days or 259 hours annual leave including public holidays per year April to March. Long service with the organisation will be recognised in granting additional holiday entitlement: 1 additional day after 5 years' service and a further additional day after 10 years' service. Part time staff's leave entitlement is calculated on a pro rata basis.
- Pension:** Eligible job-holders will be automatically enrolled in the pension scheme in line with government legislation. Support in Mind Scotland will make an employer's contribution of 3% and staff is required to make a minimum contribution of 4% of the employee's gross pay into the scheme.
- Sick Leave Entitlement** In calculating the amount of sick pay due, account is taken of all day's sickness during the previous 12 months.
Paid sick leave varies with the length of service as follows:
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| Between 0 month to 6 months | Entitled to Statutory Sick Pay only (SSP is not paid for the first 3 days of absence) |
| Between 6 months and 2 years | Entitled to 2 weeks full pay
2 weeks half pay |
| Between 2 years and 5 years | Entitled to 4 weeks full pay
4 weeks half pay |
| 5 years and over | Entitled to 8 weeks full pay
8 weeks half pay |
- Place of Work:** Home based and at Support in Mind Scotland Glasgow Office c/o Flourish House 23-25 Ashley Street Glasgow G3 6DR
- Disclosure:** The appointee will be required to join the PVG membership or update their PVG status, for regulated work with protected adults