

# Ardnamurchan Lighthouse Project Manager

## APPLICATION FORM

### 1. PERSONAL

Surname:	
Forename:	
Address:	Tel No (H):
	TEL NO (W):
Post Code:	Email:
Where did you see the post advertised?	
Do you have access to a car and a current driving license?	
Current Salary (or last Salary if not currently working)	
Do you have holidays arranged?	Please give details.

### 2. EDUCATION

School/College	From/To	Qualifications Gained

### 3. JOB RELATED TRAINING

Please detail skills, courses attended and dates of any relevant training.

Professional or other qualifications, including membership of any professional associations.

### 4. EMPLOYMENT HISTORY (Starting with current or most recent employment)

#### Current Employment

Employer's Name & Address	From/To	Position	Reason for Leaving (if applicable)

Brief Description of Duties:

#### Previous Employment

Employer's Name & Address	From/To	Position	Reason for Leaving (if applicable)

Brief Description of Duties:

#### Previous Employment (continued)

Employer's Name & Address	From/To	Position	Reason for Leaving (if applicable)

Brief Description of Duties:

**Previous Employment (Continued)**

Employer's Name & Address	From/To	Position	Reason for Leaving (if applicable)

Brief Description of Duties:

**Previous Employment (Continued)**

Employer's Name & Address	From/To	Position	Reason for Leaving (if applicable)

Brief Description of Duties:

Please continue on separate sheet if necessary.

**Please account for any gaps in employment/education**

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### 5. VOLUNTARY Roles/work

We are interested in any unpaid or informal voluntary work you may be involved in with local charities or community groups

Name of Volunteer Group	Position held (if relevant)	Nature of work

### 6. SUPPORTING STATEMENT

<p>This is your opportunity to tell us why you are suitable for the job. Read through the job description and person specification thoroughly so that you are familiar with the duties of the post and the skills, qualities, experience etc. needed to do them effectively. Then tell us how you meet each of the criteria in the person specification by giving details of your relevant experience (paid and unpaid), knowledge, skills and qualities. <b>You may find it useful to deal with each point in turn.</b></p>
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Please continue the above on another sheet if necessary

**6. REFERENCES**

List two referees we may contact, one of whom must be your most recent employer. No contact will be made with your present employer without your prior agreement.

Do not give details of relatives, partners or friends.

Person to contact and relationship to you	Company name and address	Telephone number and email
1.		
2.		

**7. ENTITLEMENT TO WORK IN THE UK**

If you are successful in your application, you will be required to provide evidence of your entitlement to work in the UK. If you are not a British or Commonwealth Citizen with the right of abode in the UK, or a citizen of any country in the European Economic Area (EEA), you will require a work permit.

	No	Yes
1. Are you a British or Commonwealth Citizen with the right of abode in the UK or a citizen of any country in the EEA?		
2. If NO do you require a work permit to work in the UK		
3. If you have answered YES to question 2, do you have a work permit to work in the UK		

**8. STATEMENT**

I confirm that the information provided by me in this application is true and complete. I understand that incorrect statements could result in termination of employment would I subsequently be employed as a result of submitting this application.

I understand that any offer of employment will be subject to receipt of satisfactory references and a trial period. In certain cases a medical examination may be required.

Due to the nature of this post, the details that you have provided will be subject to an enhanced disclosure.

Signed:.....

Date:.....

Please return this application to:

**Ritchie Dinnes**  
At [ritchie.dinnes@btinternet.com](mailto:ritchie.dinnes@btinternet.com)

Or by post to arrive no later than 5pm on 2 December to:  
Ritchie Dinnes  
Chair of Ardnamurchan Lighthouse Trust  
Sealladh an Eilean  
Kilmory  
Acharacle  
PH36 4LG

**Data Protection / GDPR**

We take our obligations under GDPR seriously. Any data about you will be held in secure conditions with access restricted to those who need it in connection with dealing with your application and the selection process. Data may also be used for the purpose of monitoring the effectiveness of the recruitment process, but in these circumstances, all data will be kept anonymous.

**Scottish Land Fund**  
Ionmhas Fearainn Na H-Alba