January 2020

Dear applicant

Thank you for your interest in working for Bridges Project. In this pack you should find the following:

• Application Form

• Job Description and Person Specification

• Equal Opportunities Monitoring Form

Please ensure that your application reaches Bridges Project by the closing date: **Thursday 6th February 2020 by 12 noon.** We will accept applications by email but will ask you to sign your form if you are selected for interview.

Interviews will be held on **Friday 21st February 2020**. We regret that we are unable to interview candidates on alternative dates.

Applicants who have been successful in making the interview shortlist will be informed by telephone, email or by post. Applicants who are not selected for interview will be informed by email or post.

Information on the work of the project can be found on our website: www.bridgesproject.org.uk.

We look forward to receiving your application.

Yours sincerely

Margaret McLean

Finance & Administration Manager