



Woodlands Community

Climate Action Community Worker

Woodlands Community is looking for a person with a background in community development and experience of project management to lead on activities on our new Climate Action Project. The successful candidate will have a proven track record in engaging the public on environmental issues, be able to manage a varied workload and have excellent marketing and administration skills. They will be able to communicate well with people from a range of different backgrounds, work flexibly within a small team and support volunteers.

Pay £26,156 per annum **Hours** 35 per week

Contract Post is offered on a fixed term contract until 31st March 2022 and subject to a 3 month probationary period.

Holiday We offer an annual leave entitlement of 36 days per year

Pension We offer a NEST Workplace Pension scheme.

Working pattern The post requires regular evening and weekend working.

Work priorities and start date for the post are likely to be affected by the ongoing COVID-19 emergency and further information about this will be given at interview.

This position is funded through the Scottish Government's Climate Challenge Fund.

How to Apply

Please email your CV and a covering letter to woodlandsrecruitment@gmail.com

Please title the subject of your email as 'Climate Action Worker Application' and also include your name in the subject line. For example 'Climate Action Worker Application, Jane Smith.'

The **Closing Date** for applications is **5pm on Monday 27th April**.

Late applications will not be considered.

For any queries about this vacancy please email our Manager Tim Cowen on woodlandsrecruitment@gmail.com

Interviews Due to the Coronavirus emergency, and current lockdown, we have not yet set a date for interview. We will give at least 7 days' notice of any interviews and also consider options for conducting interviews by video link if restrictions prevent us from holding face to face interviews.

Principal Duties

- To co-ordinate activities relating to waste, climate literacy and travel in line with CCF funding targets.
- To liaise with key delivery partners, including Bike for Good and Zero Waste Scotland to plan and deliver public programmes of workshops, events and other learning activities.
- To facilitate a programme of activities to increase climate literacy amongst our target groups, including via running climate conversation and discussion events.
- To co-ordinate our programme of swap shops, repair and re-use events
- To lead on promotion of our activities via both social media and printed promotional materials.
- Produce, collate and disseminate community learning resources to be distributed via our climate literacy events
- Work alongside our Project Manager to implement effective systems of monitoring across all strands of activity
- With support from sessional tutors, deliver training for volunteers that increases their confidence and skills to act as Climate Champions.
- Assist our Project Manager and Community Food Worker with recruitment of steering group members
- Collect statistical and monitoring data as required both for funders and WCDDT Board of Management.
- To liaise regularly with partner organisations and help extend the reach of our project by networking and outreach.
- Liaise as required with our other project staff about how best to develop links between Woodlands Climate Action and existing work being undertaken at our community garden, community café and Woodlands Workspace.
- Ensure good health and safety procedures are followed at all our public events.
- Carrying out other tasks as required, including supporting our community in responding to the COVID-19 crisis.

Person Specification

The successful candidate will:

1. Have at least 5 years' experience in community development work.
2. Have a minimum of 3 years' experience of managing and/or co-ordinating projects.
3. Have a minimum of 3 years' experience of supporting volunteers.
4. Have detailed understanding of current issues relating to climate change.
5. Have a proven track record in working at a community level in one or more of the following areas – waste reduction, sustainable transport, climate literacy.
6. Have excellent communication skills, both written and verbal.
7. Be systematic in their approach to their work and have excellent administrative and IT skills
8. Have experience of developing and implementing systems for monitoring and evaluation
9. Have marketing experience including of promoting activities via social media.
10. Be able to work well as part of a small team and be able to work well on their own initiative.
11. Be able to manage a varied workload and meet deadlines.
12. Be able to work well with people from a range of different backgrounds.
13. Be able to work evenings and weekends.
14. Be an experienced trainer and a confident and skilled facilitator of community learning events.
15. Have a flexible and imaginative approach to their work, and if required be able to adapt activities to fit in with ongoing Covid-19 restrictions.

About Woodlands Community Climate Action

Woodlands Community Climate Action will

- improve the climate literacy of local people
- support local people to reduce their carbon emissions in relation to food, waste and travel.
- involve local people in both its development and delivery.

We will provide opportunities for community learning and volunteering and although Woodlands Climate Action will involve the whole community, there will be a particular emphasis placed on supporting families with young children, students and people with long term mental ill-health.

We will work in partnership with a range of organisation, including small grassroots groups and social enterprises (e.g Wee Blether, Glasgow Repair Café. Repairel), health organisations (e.g Flourish House), cycling organisations (Sustrans, Bike for Good) and national bodies (e.g Zero Waste Scotland).

Activities will be delivered across 4 strands:

1. Improving climate literacy

- delivering workshops and training opportunities
- hosting film and discussion events
- running 'climate conversation cafes' to enable peer to peer support and informal learning
- running 'family climate days' to enable families to come together and discuss issues affecting them, including challenges relating to communicating climate change to children

2. Increasing participation in cycling

In partnership with Bike for Good, and linked to the Connecting Woodside cycle infrastructure project being delivered by Glasgow City Council and Sustrans we will

- run cycle with confidence classes and bike maintenance courses
- organise social bike rides
- promote awareness of local cycle routes, including those being developed through Connecting Woodside
- increase awareness of affordable opportunities to hire bikes, e-bikes and cargo-bikes and to purchase second hand bikes.
- offer opportunities for peer to peer learning through 'bike-chat cafes'

3. Eating local and seasonal vegetarian and vegan food

- provide workshops on vegetarian and vegan cookery
- provide workshops on how to reduce food waste
- provide increased opportunities for people to buy local produce at farmers markets, including markets taking place at a new outdoor events terrace at Woodlands Workspace.

4. Reducing, reusing and recycling

- running monthly community swap shop events including events targeted at families with children
- running workshops on how to repair clothes, prams/baby goods and other household household items
- promoting awareness of recycling and other ways of reducing waste
- training volunteers to become Community Waste champions
- running 'no Shop Sundays socials' to enable people to provide peer to peer support and learning.

Woodlands Climate Action will build and expand on our three main initiatives:

WOODLANDS WORKSPACE our transformation of a derelict gap site into an innovative community meeting room and outdoor events space.

WOODLANDS COMMUNITY CAFÉ that tackles social isolation and food poverty through the provision of high quality, free, freshly cooked vegetarian and vegan meals.

WOODLANDS COMMUNITY GARDEN which supports over 50 households a year to grow their own food and is used as an outdoor centre for environmental education

Our activities will take place at at Woodlands Workspace (G3 6HW), Woodlands Community Garden (G4 9BY), our weekly Community Café (Fred Paton Centre, G4 9AJ) and at partner's premises, including Flourish House and Glasgow University.

