

PERSON SPECIFICATION



JOB TITLE: National Development Officer **SALARY: £29,000**

CRITERIA	ESSENTIAL	DESIRABLE
Experience	<p>Experience of performance monitoring frameworks and/or strategic needs assessment approaches.</p> <p>Experience on developing, implementing and evaluating policies and strategies.</p> <p>Experience of writing strategic policy documents and data collection.</p> <p>Previous practical experience in developing multi-agency forums and organising events.</p> <p>Experience of Partnership and collaborative working.</p>	<p>Experience of developing and delivering professional training</p> <p>Experience of working in the public and/or voluntary sector</p>
Qualifications/ Training	Educated to a degree level in an appropriate discipline. Alternatively demonstrated significant experience in the field of community safety may be considered in place of the above qualification.	
Special Skills/Aptitudes and Knowledge	<p>Knowledge of community safety policy at a national and local level.</p> <p>Ability to organise and motivate activity within partnerships which delivers upon SCSN and community safety priorities.</p>	<p>An understanding of legislation which impacts on community safety activities.</p> <p>An understanding of the wider frameworks and approaches of public services in Scotland.</p>
Personal Qualities	<p>The ability to develop and maintain strong client and partner relationships</p> <p>Strong interpersonal skills including communicating with a range of stakeholders and partners</p> <p>Ability to work effectively with in a small team</p> <p>Excellent Customer Service</p>	