**JOB DESCRIPTION**

**Job Title: Project Worker – Peer Mentoring**

**Contract:** Part Time – 21.75 hours per week (Fixed term until July 2023).

**Location:** Rock Trust Edinburgh, 55 Albany Street, Edinburgh, EH1 3QY

Grade: 3

**Salary:** £22,696 – 27,019 FTE (£13,617 - £16,211.4 pro-rata, 21.75 hours p/w)

**Mission Statement**

Rock Trust aims to prevent youth homelessness and to support young people to build better futures.

**Context**

The Peer Mentoring Project Worker will complement therapeutic support within the Health & Wellbeing Team by recruiting and training volunteers to work along-side the therapists, increasing access to services. This includes setting goals specific to the young person’s needs relating to self-development, connecting with others, learning and work and physical health. Through weekly meetings, peer mentors will develop a positive, meaningful relationship aimed at improving the young person’s mental wellbeing, social confidence and reducing isolation.

**Reporting to**

Service Manager

**Specific Responsibilities**

* Facilitating mentor training
* Co-ordination of mentors
* Matching and providing on-going support for mentors and mentees.
* Development of partnerships with referral agencies.
* Reviewing plans
* Assessing and reporting on outcomes and impact

**Service Delivery**

The Peer Mentor Project Worker will support young people to:

* Build the relationship – being in the community, going to new places and getting to know one another.
* Explore the young person’s interests
* Work towards the young person’s goals and making identified changes.
* Learn how to keep themselves safe.
* Develop problem solving, conflict resolution and self-advocacy skills.
* Learn how to access reliable information and sources.
* Research and attend learning activities and opportunities to increase community awareness and engagement and develop their social networks.
* Research and learn about training, workshops, volunteering, college courses or career paths
* Engage in physical activities.

**Staff Support and Development**

* To receive and participate in regular support and supervision sessions with the Service Manager. This will include involvement in an annual appraisal.
* To participate in all appropriate team and staff meetings to ensure adequate levels of information are exchanged and appropriate issues discussed.
* To support, encourage and assist other team members in achieving the objectives of the Trust and the provision and development of services.

**Service Development**

* To participate in the gathering and processing of relevant statistical information to evaluate the effectiveness of the service and the demands being made of it.
* To participate fully in regular reviews of the services provided and suggest actions that will enhance existing services or may lead to the development of new initiatives.
* To contribute to the preparation of reports and written information as required by the Board or Advisory Groups as agreed with the Chief Executive.

**Practice and Policy Development**

To participate in the review of organisational policies and practices on a planned and regular basis.

**Communication**

* To develop and sustain links with individuals, groups, agencies and professional bodies in the statutory and voluntary sectors and to actively promote Rock Trust’s services.
* To contribute and assist in the preparation of material for the range of publicity material produced by Rock Trust as required.
* To participate in promoting Rock Trust to the public to create enhanced awareness and informed opinions as agreed with the Chief Executive.

**Professional and Personal Development**

The Project Worker is expected to maintain an up to date knowledge of all relevant legislation, policies and good practice. It is the Trust’s desire to encourage and enable the personal and professional development of members of staff and to that end will support staff in line with the requirements of the job and the responsibility of the Trust. The Peer Mentor Project Worker will be expected to undertake such appropriate training as is necessary to facilitate this. Other duties as directed from time to time by the Services Manager

**Person Specification**

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| --- | --- | --- |
|  | **Essential** | **Desirable** |
| **Qualifications, Knowledge and Experience**  Appropriate qualification (Community Education, Social Work, Social Care SVQ3)  Knowledge of homelessness, mental health and isolation issues  Knowledge of supporting disadvantaged young people.  Experience of working directly with socially excluded young people  Experience of using volunteering, befriending or mentoring models.    **Skills and Aptitudes**  Good communicator - verbal and written  Ability to work on own and to use initiative  Ability to work as part of a small team  Ability/willingness to learn new skills  Professional in attitude, behaviour and practice  Problem assessment and problem solving skills    IT skills in Word, Outlook, Excel, Teams  **Personal Qualities**  Highly motivated and enthusiastic  Able to interact positively with colleagues, volunteers and young people  Flexibility and adaptability  Willingness to prioritise the needs of young people  Non-judgemental in attitude  **Other**  Willingness and ability to work unsocial hours | P  P  P  P  P  P  P  P  P  P  P  P  P  P  P  P | P  P |