**APPLICATION FOR EMPLOYMENT
*(NB; Under the Equality Act 2010, MsMissMrs, as a female-only project, have an occupational requirement to recruit females only*)**

Thank you for applying to work within **MsMissMrs CIC**. We ask that you review the job specification, and the person specification thoroughly before completing this form. If you do not meet all the essential criteria as requested, you will **not** proceed to the interview stage.

**About You**:

|  |  |
| --- | --- |
| First Name: |  |
| Last Name:  |  |
| Date of Birth:  |  |
| Home Address:  |  |
| Post Code: |  |
| Contact Telephone Number:  |  |
| Email Address:  |  |

**Employment History:
*(Please list your last employer first)***

|  |  |  |  |
| --- | --- | --- | --- |
| Company: |  | Position: |  |
| Address: |  | Responsibilities: |
| From:  |  | To:  |
| Salary: (When Leaving) |  | Reason for Leaving:  |
| How Many Sickness Days Have You Had in the Past 12 months? (Please State Reason) |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Company: |  | Position: |  |
| Address: |  | Responsibilities: |
| From:  |  | To:  |
| Salary: (When Leaving) |  | Reason for Leaving:  |
| How Many Sickness Days Did You Have Whilst In this Role? (Please State Reason) |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Company: |  | Position: |  |

**Your Skills and Experience**

Please list below, your skills and experience, that you believe are relevant to this role

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|  |

Thinking about a time in your working (or personal) life where you have dealt with a challenge, please can you describe how it felt; how you dealt with it and, if anything what would you have done differently? Please expand if you feel there is more you would like to share in relevance to working at **MsMissMrs CIC**.

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What are the first five things you would do, if appointed to this role?

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|  |

**General:**

Please list any qualifications that you hold, that are relevant to this role:

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| --- |
| **Qualifications Gained** |
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|  |

**References:**

Please list below, two references (**one must be from your previous employer**) that we can contact, if you are successful in being appointed in this role:

|  |  |
| --- | --- |
| Name:  | Name: |
| Company: | Relationship: |
| Email Address:  | Email Address:  |
| Contact Telephone Number:  | Contact Telephone Number:  |
| How Long Have You Known This Person? | How Long Have You Known This Person? |

**Thank you for taking the time to complete the application.**