**Self Declaration Form** 

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| **For roles that require PVG membership or a Standard Disclosure** |

Under the Rehabilitation of Offenders Act (Exclusions and Exceptions) (Scotland) Amendment Order 2016 applicants are required to disclose any unspent convictions or cautions and any spent convictions contained in a list of offences that must always be disclosed (please refer to Disclosure Scotland’s website to determine which offences, if any, you should declare).

Do you have any unspent convictions? Yes No

Do you have any spent convictions?

(Contained in the list of offences Yes No

that must always be disclosed)

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| **If yes, please provide details including the type of offence, the date of the conviction and the sentence passed.** |

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| **For roles that require a Basic Disclosure check please only declare unspent convictions.** |

Do you have any unspent convictions? Yes No

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| **If yes, please provide details including the type of offence, the date of the conviction and the sentence passed.** |

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| **Other Information** |

Have you ever been subject to formal disciplinary Yes No

procedures or been dismissed from a previous employment

or voluntary position or resigned from a position pending any

disciplinary investigations taking place?

*If yes, please give details in a separate letter.*

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| **D Declaration** |

I declare that the information I have given on this form is true to the best of my knowledge.

By signing this form you are providing consent to your personal information being processed as outlined in Health in Mind’s Job Applicant Privacy Notice.

**Name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature**:

**Date**:

The information contained in this form will be treated in accordance with Self Directed Support Forth Valley Protection Policy.

**Please return this form along with your application form to:**

Violet M. Keenan, Service Manager, SDS Forth Valley, Dundas Resource Centre, Oxgang Road, Grangemouth, FK3 9EF.

**For information.**

List of offences that must be disclosed as per Scottish Government and Disclosure Scotland.

<https://www.mygov.scot/offences-always-disclosed/higher-level-disclsoure-offences-must-be-disclosed-unless-sheriff-orders-otherwise-list-08062018.pdf?inline=true>

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