

**WHEATLEY GROUP**

**APPOINTMENTS & PROMOTIONS**



**EQUAL OPPORTUNITIES QUESTIONNAIRE**

Wheatley Group is an organisation of equal opportunities employers. Our policy aims to ensure that everyone who applies to join Wheatley Group will receive equal treatment, irrespective of ethnicity, religion, sex, sexual orientation, marital status, age, social background, disability, nationality, actual or perceived AIDS/HIV status or perceived association with an HIV positive person. We are requesting the information below to ensure that our selection process is fair.

Our Disability Policy guarantees an interview for disabled candidates who meet the minimum criteria for the post.

In order to help Wheatley Group ensure that its Equal Opportunities Policy is being carried out, would you please provide the information requested below.

**The information will be kept in strictest confidence separate from your application form and used for monitoring purposes only. You must complete this questionnaire for your application to be processed.**

<b>Advert Reference Number</b>	
<b>Applicant Name</b>	
<b>Date Completed</b>	
<b>Date of Birth</b>	

**How did you learn of this vacancy**

Internet & Intranet Sites	<input type="checkbox"/>	Please specify	
National Press	<input type="checkbox"/>	Please specify	
Job Centres City-wide	<input type="checkbox"/>	Please specify	
Professional Periodicals	<input type="checkbox"/>	Please specify	
Community Organisations & Publications	<input type="checkbox"/>	Please specify	
Internal Advertisement	<input type="checkbox"/>		
Referral by an Employee	<input type="checkbox"/>	Please specify	
Word of Mouth	<input type="checkbox"/>	Please Specify	
Other	<input type="checkbox"/>	Please specify	

**Please tick the appropriate boxes to indicate your sex and marital status**

Female	<input type="checkbox"/>	Male	<input type="checkbox"/>	
Married	<input type="checkbox"/>	Single	<input type="checkbox"/>	Divorced
Widowed	<input type="checkbox"/>	With Partner	<input type="checkbox"/>	Rather Not Say

As users of the Disability confident symbol Wheatley Group subsidiaries make commitments to the employment, retention, training and career development of disabled people. One such commitment is that we will **interview all disabled applicants who meet the minimum criteria for a job vacancy and consider them on their abilities**. Providing the information below will help us ensure we adhere to our commitment.

Disability				
Do you consider yourself to have a disability or long-term health condition which affects your day to day living?*	Yes		No	
If so, are you claiming a guaranteed interview, if you meet the minimum criteria?	Yes		No	
What is the nature of your disability?				
Note: *Under the Equality Act 2010 a person is disabled if they have a physical or mental impairment which has a substantially adverse and long-term effect on their ability to carry out normal day-to-day activities. In the workplace such activities are taken to include things like using a telephone or computer, interacting with colleagues, following instructions, driving and carrying everyday objects.				

Wheatley Group as described above operates an equal opportunity policy. To help us monitor the policy's effectiveness please indicate which groups you most identify with. Please choose one box.

Cultural Background			
<b>White</b>			
Any Other		Other British	
Gypsy/Traveller		Polish	
Irish		Scottish	
Any other: please specify			
<b>Asian, Asian Scottish or Asian British</b>			
Indian		Pakistani	
Bangladeshi		Chinese	
Any other Asian Background:		please specify:	
<b>Black, Black Scottish or Black British</b>			
Caribbean		African	
Any other Black background		Please specify	
<b>Mixed</b>			
Mixed or Multiply Ethnic Background:			
<b>Other Ethnic Background</b>			
Please specify		Prefer not to Say	