



## **About U-evolve**

At U-evolve we support young people aged 11-18 in North Edinburgh to build confidence, resilience and self belief. We work in some of the lowest SIMD (Scottish Index of Multiple Deprivation 2020) areas in Edinburgh and the young people we work with often experience socio-economic deprivation. Many are disengaged from education, experiencing mental health problems and relationship breakdowns. We believe all young people deserve happy and fulfilling futures, no matter where they are starting from.

We provide 1:1 therapeutic coaching with young people, supporting them to reach their goals and work through the trauma they've experienced. We also run topic-based workshops and group work, such as mental health awareness, transition workshops and body image for young people.

We also work with the adults in young people's networks, ensuring that they can effectively and compassionately support young people through the challenges they may be facing. We want to build resilience and emotional literacy to create a culture that fosters good mental health and wellbeing for all. We work in partnerships with schools and youth groups. We provide training, workshops and opportunities for peer support to parents, carers and frontline professionals.

This support has never been more needed, and we have seen a significant demand in our services as a result of the emotional pressures of Covid-19.

We are a grassroots charity committed to delivering incredible impact for young people. We are seeking new board members to help us drive forward our ambitious growth strategy and diversification, joining our recently appointed CEO to develop and implement the future work of U-evolve.

We welcome applicants from a diverse range of backgrounds who will add diverse perspectives and skills to U-evolve. We are particularly keen to see applications from those with strategic level experience in one or more of the following areas:

- Commercial or social enterprise
- Fundraising
- Governance
- Charity experience

Previous Board experience is not required, but proven experience in a leadership role is.

These committee roles are voluntary, with no remuneration. However, reasonable travel expenses will be covered. The committee meets currently online six times a year.

## **Application notes**

Closing date: 19 March 2021

If you share our vision and values and want to contribute to our success, please email our CEO Becky Duff your application form explaining why you want to join U-evolve and what you can bring to us. Send us an email if you want to arrange a chat with Becky or our Chair. The closing date is tbc.

Following shortlisting, interviews will take place using Zoom. Successful applicants will then be co-opted on to the Board at the next 2021 Board meeting and confirmed at our next AGM.

### **Duties and Responsibilities**

- To ensure that the organisation complies with its constitution. Organisation law, and any other relevant legislation or regulations
- To ensure that the organisation pursues its objectives as defined in the constitution
- To ensure the organisation applies its resources exclusively in pursuance of its objectives i.e. the organisation should not spend money on activities which are not included in its own objectives
- To contribute actively to the board of trustee's role in giving firm strategic direction to the organisation, setting overall policy, defining goals, setting targets and evaluating performance against agreed targets
- To safeguard the good name and values of the organisation
- To represent the company at functions and meetings as appropriate
- To declare any conflict of interest while carrying out the duties of a trustee
- To be collectively responsible for the actions of the organisation and other trustees
- To ensure the effective and efficient administration of the organisation
- To abide by the equal opportunities policy
- To ensure the financial stability of the organisation
- To protect and manage the property of the organisation and to ensure the proper investment of the organisations funds
- To make sure the organisation is properly insured against all reasonable liabilities
- To appoint and support the CEO and monitor performance
- In addition to the above duties, each trustee should use specific knowledge or experience they have to help the board of trustees reach sound decisions. This will involve scrutinizing board meeting papers, leading discussions, focusing on key issues, and providing advice and guidance requested by the board on new initiatives, or other issues relevant to the area of, the organisations work in which the trustee has special expertise
- To attend board meetings, and to read papers in advance of meetings
- To attend sub-committee meetings as appropriate
- To participate in tasks as arise from time to time, such as interviewing new staff, new trustees, supporting fundraising etc.

- To keep informed about the activities of the organisation and wider issues which affect its work
- Nominate and elect future Chairs.
- In conjunction with the CEO and Chair assist in the evaluation of the pace, direction and organisational strength of the projects.
- Participate annually in the review by the Board its structures and role, in order to ensure that the Board is satisfied that it has fulfilled all of its responsibilities.
- Serve as an ambassador for the organisation.

**Trustee person specification:**

- Integrity
- A commitment to the organisation and its objectives
- An understanding and acceptance of the legal duties, responsibilities and liabilities of a trusteeship
- A willingness to devote the necessary time and effort to their duties as a trustee
- Strategic vision
- Good, independent judgement
- An ability to think creatively
- Willingness to speak their mind
- An ability to work effectively as a member of the team