**Logo, icon

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**Person Specification**

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| **Specification** | **Essential** | **Desirable** |
| **Education and Qualifications** | Educated to degree level, have an equivalent qualification and / or can demonstrate equivalent experience in an appropriate field | Business Management qualification |
| **Experience** | Ability to provide strong and effective leadership, to develop and empower teams and individuals  Successfully  applying for funding, project development and grant management and evaluation  Ability to build trusting relationships within and outwith the organisation and represent the organisation well in public | Working with a voluntary Board of Directors  Familiarity with payroll and pensions auto enrolment procedures  Financial management and reporting experience  Varied and substantial project and grant management  Experience of managing projects with multiple partners |
| **Abilities/skills**  **/knowledge** | Understanding of the ethos of and have experience working within the charitable sector or other voluntary sector organisations  Effective leadership skills  Problem solving skills  Good staff management skills, able to prioritise, delegate, facilitate team work and achieve outcomes  Ability to work successfully with a range of organisations including local authorities, local communities and voluntary sector partners  Knowledge and understanding of strategic business planning and income generation opportunities  Good oral and written communication skills  Good organisational and IT skills | Good knowledge of the health and social care sector and public health policy relating the charity’s objectives  Good social medial skills |
| **Additional requirements and personal qualities** | Ability to lead and motivate a small team to achieve excellence  Ability to adapt quickly and flexibly to new demands and change  Ability to prioritise tasks and manage time to meet multiple priorities  Proactive and solution focussed  Partnership development and management | |