

CONFIDENTIAL

APPLICATION FOR EMPLOYMENT



This is an editable PDF, please ensure you submit your saved copy.
Please send your completed application form to info@foe.scot by the deadline.

Post applied for	
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Surname:		First Name(s):	
Address:			
Telephone:			
Email:			

Asylum and Immigration Act 1996

Most nationals of non-EU countries need a work permit to take up employment paid or unpaid in the UK. Please tick the box if you require a work permit

If you require any special arrangements for interview, please specify below:

Data Protection Act 1998. In submitting this application that Friends of the Earth Scotland may collect the personal data it contains and use that data for recruitment, personnel and training purposes only.

I confirm that I have read and understood the Data Protection policy and Privacy notice (<https://foe.scot/resource/application-form>).

To the best of knowledge, the information that I have provided on this form is correct. I understand that deliberate misrepresentation or omission of factual information may disqualify me from consideration or lead to dismissal.

Friends of the Earth Scotland may verify the information given in this application form.

Signed:	Date:
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Education and qualifications	Please list details of your educational qualifications including further education and professional qualifications giving dates and grades where known
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Other Training

Please list details any courses you have undertaken, including dates and duration, which did not lead to qualification, and which you feel are relevant to the advertised post.

Present or Most Recent Employment		
Name and Address of Employer		
Job Title		
Dates employed	From:	To:
Current Salary/ Salary on Leaving		
Notice Required/ Date Available		
Reason for Leaving		
Responsibilities of Post and Relevant Achievements		

Previous Employment (most recent first)	Key Responsibilities of Post and Relevant Achievements
Name and Address of Employer: Job Title: Dates employed: Reason for leaving:	

Voluntary Experience

Please give details of any voluntary activities you have undertaken and any other relevant experience that supports your application.

Supporting Statement

Please provide evidence which demonstrates your ability to carry out the strategic functions of this post and how you meet the essential and desirable criteria in the person specification.

Supporting Statement continued...

Supporting Statement continued...

References

Please give details of two individuals, not related to you, who will provide employment references. One of these must be present or most recent employer, or client if you are undertaking consultancy work. The other should be a person who is able to comment on your ability to perform the job for which you are applying.

Please note that references will not be approached prior to interview and your permission will be sought before any contact is made.

Name:	
How is the referee known to you?	
Address:	
E-mail:	
Tel No:	

Name:	
How is the referee known to you?	
Address:	
E-mail:	
Tel No:	

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