We wish to ensure that as wide a range of people as possible apply for vacancies within ACE IT, whether they are staff, volunteers or Trustees. This monitoring form will help us to identify any groups of people that are under-represented.

ACE IT wants to meet the aims and commitments set out in its equality policy. This includes not discriminating under the Equality Act 2010, and building an accurate picture of the make-up of the workforce in encouraging equality and diversity. The organisation needs your help and co-operation to enable it to do this, but **filling in this form is voluntary**.

The information you provide will stay confidential, and be stored securely and limited to only some staff in the organisation’s Human Resources section.

|  |  |  |
| --- | --- | --- |
| Date of birth:  |  | Prefer not to say [ ]  |

**Section 1: Gender**

|  |  |  |  |
| --- | --- | --- | --- |
| Female [ ]  | Male [ ]  | Other [ ]  | Prefer not to say [ ]  |

**Section 2: Disability**

Do you have a disability/impairment? The Disability Discrimination Act defines disability as *someone who has a physical or mental impairment that has a substantial and long-term adverse effect on his or her ability to carry out normal day-to-day activities*.

|  |  |  |  |
| --- | --- | --- | --- |
| Yes [ ]  | No [ ]  | Prefer not to say [ ]  |  |

If yes, please give us a brief description of your disability

|  |
| --- |
|  |

**Section 3: Employment Status**

|  |  |  |  |
| --- | --- | --- | --- |
| Full time employed [ ]  | Part time employed [ ]  | Unemployed [ ]  | Self Employed [ ]  |
| Retired [ ]  | Student [ ]  | Other [ ]  | Prefer not to say [ ]  |

**Section 4: Ethnic Group**

We’ve used the Government Statistical Service harmonised principle for ethnicity in Scotland. (Tick all that apply)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| White  | Scottish [ ]  | Other British [ ]  | Irish [ ]  | Any other White (please describe) [ ]  |
| Asian, Asian ScottishAsian British | Pakistani [ ] Pakistani Scottish [ ] Pakistani British [ ]  | Indian [ ] Indian Scottish [ ] Indian British [ ]  | Bangladeshi [ ] Bangladeshi Scottish [ ] Bangladeshi British [ ]  | Chinese [ ] Chinese Scottish [ ] Chinese British [ ]  | Any other Asian [ ]  |
| AfricanCaribbean Black  | African [ ] African Scottish [ ] African British [ ]  | Any other African [ ]  | Caribbean [ ] Caribbean Scottish [ ] Caribbean British [ ]  | Black [ ] Black Scottish [ ] Black British[ ]  | Any other Caribbean or Black [ ]  |
| Other ethnic group  | Arab, Arab Scottish or Arab British [ ]  | Mixed or Multiple Ethnic Groups (Please write in) [ ]  | Any other ethnic group (please describe) [ ] Prefer not to say [ ]  |

Section 5: Faith

|  |  |
| --- | --- |
|  | Prefer not to say [ ]  |