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**Equalities Recruitment Monitoring Form**

**Name:**

**Post applied for:**

**Where did you see the vacancy advertised?**

**Policy** the Trust is committed to promoting equality of opportunity, treatment and eliminating unfair discrimination in its employment practices. The Trust will seek to ensure that all job applicants and staff are treated fairly, with respect and without bias. No job applicant or employee will receive less favourable treatment than others because of her or his:

* age
* disability
* gender identity
* sex
* sexual orientation, marital or family status
* racial group (includes colour, race, nationality, national or ethnic origin)
* religion, religious belief, or a similar philosophical belief (or lack of any of these)
* part-time or fixed-term contract status
* trade union membership status/activities
* offending background.

The Trust guarantees to interview any disabled applicants who meet the essential requirements for the job they have applied for. The essential requirements for all Trust posts are set out in the Person Specification appended to all Job Descriptions.

To monitor compliance with the Trust’s policy, all applicants are asked to complete this form and the information provided will be used for monitoring purposes only.

**Privacy** the Trust will only use personal information collected to support the recruitment process in accordance with Data Protection legislation.

Complete all sections of the questionnaire using an X in the box

|  |  |
| --- | --- |
| **Age X** | |
| Under 21 years |  |
| 21 – 29 years |  |
| 30 – 39 years |  |
| 40 - 49 years |  |
| 50 – 59 years |  |
| 60 – 65 years |  |
| Over 65 years |  |
| Prefer not to say |  |

|  |  |
| --- | --- |
| **Gender X** | |
| Male (including trans men) |  |
| Female (including trans women) |  |
| Other gender identity - please specify below |  |
| Prefer not to say |  |

|  |  |
| --- | --- |
| **Belief/Religion X** | |
| None |  |
| Church of Scotland |  |
| Roman Catholic |  |
| Other Christian (Please state) |  |
| Muslim |  |
| Buddhist |  |
| Sikh |  |
| Jewish |  |
| Hindu |  |
| Other (please state) |  |
| Prefer not to say |  |

|  |  |
| --- | --- |
| **Ethnicity X** | |
| British |  |
| Gypsy Traveller |  |
| Polish |  |
| Pakistani |  |
| Indian |  |
| Black |  |
| Bangladeshi |  |
| Chinese |  |
| Arab |  |
| Caribbean |  |
| Other (please state) |  |
| Prefer not to say |  |

|  |  |
| --- | --- |
| **Marriage or civil partnership status X** | |
| Single |  |
| Married |  |
| Separated |  |
| Divorced |  |
| Co-habiting |  |
| Widowed |  |
| Same sex civil partnership |  |
| Other (please state) |  |
| Prefer not to say |  |

|  |  |
| --- | --- |
| **Do you consider yourself to have a disability? X** | |
| Yes  If yes, please specify below |  |
| No |  |
| Do not know |  |
| I prefer not to say |  |