



## **Job Description: Project Development Worker (Project Return)**

Hours of work:	35 hours
Location:	Glasgow (currently home-based due to Covid-19 restrictions)
Pension:	After three months optional group pension scheme based on employee contributions of at least 5 % plus employer contribution of 5%.
Reporting to:	Head of Learning and Development
Contract:	Fixed Term till 31 <sup>st</sup> January 2022

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### **Background:**

Established in 1998, Staf (Scottish Throughcare and Aftercare Forum) is a membership organisation for all those working with young people leaving care. Staf is a national organisation which represents all 32 Local authorities in Scotland and is funded by membership fees, Scottish Government and other major charities. At the centre of all our work is the voice of young people leaving care and making the change that will allow them to live happy successful lives on their own terms.

### **Main Function:**

To engage with managers, practitioners and care experienced young people across our membership to support the design and delivery of Project Return. A project for care experienced young people with involvement in the care and justice systems which will co-create an enabling environment required to support a common understanding of trauma and of the healing power of healthy relationships.

### **Specific Duties:**

Under the guidance of the Head of Learning and Development:

1. Work with an established steering group of care experienced young people and those with lived experience who co-design this work.
2. Support those young people with lived experience to ensure that they are able to participate fully in the work of the steering group.
3. Support the steering group who co-produce resources to aid understanding of trauma.
4. Support the roll out and development of the resource across our membership.
5. Ensure that we have robust evaluation in place to measure the ongoing impact and success of the project
6. Ensure that the work of the project is fed into all Staf Managers Forums, Practitioners Gatherings, Focus Groups and Conferences.
7. Any other relevant tasks designated by the Head of Learning and Development.

Skills and Abilities	Essential	Desirable
1. Experience of the looked after sector		√
2. Excellent organisational skills and the ability to manage a wide range of tasks with competing priorities and deadlines.	√	
3. Experience of working with a wide range of stakeholders and audiences	√	
4. Experience of developing and utilising evaluation packages		√
5. Demonstrable experience of working with mixed groups of practitioners and young people	√	
6. Demonstrable experience of supporting vulnerable young people to fully participate in project or group work settings	√	
7. Ability to use a range of functions in IT packages in particular Microsoft Excel, Word, PowerPoint, Prezi and Outlook	√	
8. Excellent verbal, written, communication and presentation skills with the ability to deal with a diverse range of people.	√	
9. An ability to travel and work out with normal hours for events further afield.	√	
10. An understanding of trauma and its impact on young people		√
11. An understanding of the challenges that face young people in and leaving care		√
12. Ability to plan and organise own workload effectively, to ensure that deadlines and standards are met, with some guidance from senior colleagues	√	
13. Degree in related field (Social work, Community Education, Health related field) or relevant experience		√
14. A current clean driving licence	√	
15. Experience of contributing effectively as a team member with good interpersonal skills	√	

### Experience and qualifications

Relevant Degree (eg, Community Education) or equivalent professional experience