**Therapeutic Family Support Worker 2021**

Organisations: Home Link Family Support, Midlothian Sure Start and Play Therapy Base

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| Salary £14186 -21Hours  |
| Main Objectives  |
| * To deliver and effective service for your organisation in accordance with its vision, mission and guiding principles.
* Work with children and families to provide support.
* Report to the senior team in your service.
* Plan and delivery of parent and child group work
* Work in partnership with your colleagues, partners and fellow professionals to deliver a holistic approach.
* Represent your organisation at local network meetings and forums
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| Key Responsibilities  |
| Service Delivery * Provide direct regular support to families.
* Review and evaluate work regularly.
* Conducting additional reviews with families as required
* Support families to access, other sources of help
* Providing reports and attend meetings for the family e.g. School reviews, multi-agency meetings, child protection meetings as required.
* Implementing and reviewing your services Risk Assessment procedures for all families who receive a service.
* Delivering group work when required
* Working in line with your organisation’s procedures following the government guidelines around COVID 19. Providing a blended model of remote support and safe face to face contact with families when required.
* Publicising and representing your service in the local area.
* Work in partnership with colleagues in your organisation to provide an holistic therapeutic support to families.
* Liaising with local statutory/voluntary/community agencies and projects both for referrals and as sources of help for your service Support families
* Planning endings and transitions with families for them to the exit the service.
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| Administration * To follow the administration and supervisory procedures of the organisation including those relating to regular supervision, annual work-plans and appraisal.
* Take part in staff team meetings, supervision sessions, staff and Board policy forums, staff training events and other appropriate meetings as directed by your services senior management team.
* Implementing the organisations monitoring and evaluation systems with families
* Maintain effective record keeping in line with the organisation’s procedures.
* Participating in organisations Subgroups
* Support the development of the service as required and as legislation or sector good practice changes.
* Report on service delivery as required by the organisation, funders and Board of Trustees.
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**Therapeutic Family Support Worker - PERSON SPECIFICATION**

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|  |  | Essential | Desirable  |
| **Experience** | Experience of working with children and families  | ✓ |  |
| Experience of working with children and families using therapeutic principles | ✓ |  |
| Experience of delivering child and parent group work/programmes | ✓ |  |
| Experience of monitoring and evaluation  |  | ✓ |
| Experience of working in a community setting | ✓ |  |
| **Skills and Abilities** | Delivery of informal training |  | ✓ |
| Assessment of families’ needs and help available | ✓ |  |
| Record-keeping, including for evaluation purposes | ✓ |  |
| Report Writing | ✓ |  |
| **Knowledge** | Understanding of the Midlothian area and special characteristics |  | ✓ |
| Knowledge of the voluntary sector  | ✓ |  |
| Knowledge of children’s and families work and the issues facing this sector | ✓ |  |
| Knowledge of child protection and childcare legislation | ✓ |  |
| IT Literate, knowledge of Word, email, Access databases, Outlook and Power Point | ✓ |  |
| **Education/****Training** | A recognised qualification to SVQ level 3 in social work, social care, education, health or equivalent | ✓ |  |
| **Other Requirements** | Commitment to working outside of normal office hours and at weekends when the job requires this | ✓ |  |
| Commitment to work within the principles of the equal opportunities policy  | ✓ |  |
| To have and maintain a clean driving licence and access to a car for business use | ✓ |  |