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Partnerships for Wellbeing have an Equal Opportunities Policy. This application form is in three parts. Section 1 contains personal information which will not be made available to those who short-list candidates for interview. Section 2 will be used to select candidates for interview. Section 3 is for monitoring purposes only and has no bearing on selection.

**All applicants must complete this form. CVs will not be considered.**

**Position Applying for: P4W Manager**

**Closing Date: 17 May 2021**

**SECTION 1**

Title: Mr / Mrs / Miss / Ms / Other ……………………………

Forenames: Surname:

Address:

Postcode:

Tel No (day): Tel No (eve):

Mobile No: Email:

Referees:

Please give the names, addresses and daytime telephone numbers of two people willing to act as referees on your behalf. Both should be able to comment on your work experience and at least one should be able to refer to your present (or most recent) employment.

Name:

Position:

Address:

Tel No:

Name:

Position:

Address:

Tel No:

May these references be contacted prior to an offer of employment being made?

(Please delete) **YES NO**

Signed: Date:

**Education and Training History** Complete in chronological order

**SECTION 2**

Examinations Passed

Qualifications Gained

Education Establishment Attended

Dates

Please give details of any other qualifications or skills you have acquired which are relevant to this application, including Voluntary work and commitments:

**Employment Record:** Commence with Present Employer (Attach additional sheet if necessary)

Position Held/Key Duties

Employer’s Details

Dates of Employment

If you wish, please use this section to explain why you want to leave your current employment:

Have you been convicted of a criminal offence? If you have, please give details, including any spent convictions as defined by the Rehabilitation of Offenders Act. If you have been convicted of an offence, you will not necessarily be excluded from this post.

Do you have a valid driving licence? Yes No

Are you a car owner? Yes No

Current Salary: Salary Scale:

Is your present employment superannuated? Yes No

If YES, name of scheme:

Notice required by current employer:

Please use this section to give some examples of your experience and explain what qualities you would bring to this post if appointed – relating your comments to the person specification for this role:

Where and when did you see this post advertised?

Completed application forms should be returned to [hayley@p4w.org.uk](mailto:hayley@p4w.org.uk)

**SECTION 3 Equal Opportunity in Employment Policy Monitoring**

Partnerships for Wellbeing are committed to the successful development of an equal opportunities policy in relation to the recruitment and selection of staff. To assist in the implementation and monitoring of this procedure, applicants for posts with Partnerships for Wellbeing are asked to provide the Information below.

This document will be separated from you application form. The information you provide will be treated in strictest confidence and will not be made available to members of the selection panel.

### Post applied for: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**I would describe my race or cultural origin as:** (please tick one box)

White: Indian: Bangladeshi:

White Other: Chinese: Black Caribbean:

Black African: Black Other: Pakistani:

**Any other race or ethnic group (**Please describe)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Categories as recommended by the Commission for Racial Equality)

**Gender** (please tick appropriate box)

Please state along with any personal pronouns you prefer

**My age is:**

16-19 20-29 30-39 40-49 50-59 60+

**Are you a person with a disability?** YES NO