**The Role**

This is an exciting opportunity for an enthusiastic candidate seeking a challenge to join our busy, friendly and supportive team. The postholder will lead on the development and delivery of Changes Groups, Courses, and Volunteer Project. The role includes line management of a small team of staff and will include sourcing and liaising with freelance workers. The postholder will ensure effective monitoring and evaluation of activities and lead on new developments based on identified needs.

The role will include some facilitation of groups/courses as is the case for all staff. Community engagement and partnership building will be a key aspect of this role.

The appointment of a Project Development Coordinator comes at a time of development for our team and the postholder will be a part of this exciting change as we venture into some new avenues. We anticipate the role will evolve over time. Volunteer Coordination, including recruitment and support and supervision of volunteers will initially be a key focus, though as the role progresses, we aim to secure funding to appoint a Volunteer Coordinator.

**About Changes**

Changes believe in positive mental health and wellbeing for everyone. As a charity in East Lothian, Changes are here to help the community achieve and maintain positive mental health and wellbeing by providing a wide range of services and activities including 1-1 therapy, support groups and courses, healthy living activities, training, and volunteering opportunities.

Services are free and open to everyone over the age of 16 living, or registered with a GP, in East Lothian. Changes provide support for a wide range of challenges including stress, panic, low mood, low self-esteem, anxiety, worry, depression, and negative thinking. Activities are friendly, welcoming, and inclusive and offer opportunities to meet new people, get active and get involved in the local community.

Our Vision:

Our vision is that everyone in East Lothian enjoys positive mental health and wellbeing.

Our Mission:

Changes have grown from within the community to enable people to achieve and maintain good mental health and wellbeing through:

* Support groups and courses
* Therapy from experienced therapists as well as therapists in training
* Healthy living activities
* Training our community to support others

Our Values:

Compassion – We treat our work, our community, our partners and each other with warmth, respect and compassion.

Welcoming – We offer a warm, friendly and supportive welcome to everyone. We know it’s not always easy to ask for help but we’re here to support you.

Community – We are an inclusive community which celebrates and values the diversity of East Lothian and everyone living there.

**Location**

The job is based in Changes premises in Musselburgh, though we anticipate a combination of home and office working with some course delivery in different areas of East Lothian occasionally.

**How to apply**

For an informal chat about the role, contact, Caitlin Rodgers, Changes Manager

By calling 0131 653 3977 or by emailing [info@changeschp.org.uk](mailto:info@changeschp.org.uk)

Please submit the attached application form and return to [info@changeschp.org.uk](mailto:info@changeschp.org.uk)

For further information about Changes please see:

Our website: <https://www.changeschp.org.uk/>

Facebook:@CHANGESCHP

Twitter: @Changes\_CHP

Please note we are currently rolling out a new logo and website design so keep an eye out for these changes over the next couple of weeks!

The closing date for applications is Monday 31st May at 9am

Interviews will take place via Zoom on Monday 7th June.