

Dear Enquirer,

We are so pleased that you are interested in this post and working with the young people of Holy

Trinity Church and the community of Wester Hailes. In this application pack you will find the following documents:

• Job advert

• Job description and person specification

• Application form

If you have any questions about the application process or you would like to have an informal conversation about the role please email htc.youth.vacancy@gmail.com or contact our Senior minister, Ian MacDonald, by phone 0131 281 6153.

Should you wish to find out more about Holy Trinity Church please do spend some time browsing through our website holytrinitywesterhailes.org.uk

If you decide that you would like to apply for this role please complete the application form electronically and return it by email to the above email address.

**Please note that the closing date for applications is 14th June 2021 at 9am and we are unable to accept applications beyond that date.**

Please also note that applications will only be accepted from candidates with a legal right to work in the United Kingdom. Holy Trinity Church of Scotland is committed to the safeguarding of young people and appointment will be subject to membership of the PVG scheme.

Should you be called for interview you will be notified by the 16th June 2021 at the latest. Interviews will be in person where at all possible and will be conducted on 24th June 2021. However, if this is not suitable for any reason, you can contact us on the above email address to discuss alternative arrangements. Interviews can include a Parish Visit where requested.

If you have any questions at all please do not hesitate to be in touch and do be assured of our prayers for you as you discern God’s call for this next stage in your life and ministry.

Yours Sincerely,

Rev Ian MacDonald



**Young People’s Ministry Leader**

**Vision**

Holy Trinity is a vibrant church community bursting with children & young people of all ages. Connections have been built with many of the local schools and agencies, especially during recent Covid-19 restrictions. We work with 60-70 young people on a regular basis, and with many other families on the periphery, and are supported by a large team of enthusiastic and motivated volunteers. Moving forward, we are looking to significantly invest and expand this area of the church’s work to enter into the next stage of what God has for our church and this community. In particular, we are looking to engage more with local school age children and their families.

In order to aid this, we invest in a dedicated Young People’s Ministry Team consisting of- a Youth Worker (12-18 age group) and a Young People’s Ministry Leader (0-11 age group). This enables the current Sunday and midweek activities, both in person and online, while creating the opportunity to develop new and exciting avenues through which the gospel message can be brought to the next generation and their families in Wester Hailes.

**Job Overview**

* To lead and develop the Young People’s ministry of Holy Trinity Church of Scotland, Wester Hailes, Edinburgh.
* To provide specific leadership of the 0-11 age group and their families while working in conjunction with, and overseeing the ministry of, the Holy Trinity Youth Worker (12-18 age group).
* To lead and manage an enthusiastic team of volunteers working within the church, schools and wider local community of Wester Hailes.
* To make connections and create opportunities to share the gospel of Jesus with children & families in Wester Hailes.

**Details**

* Salary £22,100/year (£27,625 pro rata)
* Part time (30 hours a week). Although this post is envisaged as 30 hours, this would be subject to negotiation to better suit the circumstances of an outstanding candidate.
* Children’s work will be spread over 4 or 5 days (including Sunday) and may also require evening work.
* Reports to Senior Minister and separate pastoral support will be provided
* It is a genuine occupational requirement that the post holder is a committed Christian
* Protected time for Continuing Professional Development
* Pension plan details are available on request
* PVG check is mandatory

**Qualifications**

1. A clear testimony of faith in Jesus Christ and a growing personal relationship with Him.
2. Rooted in the authority of the Bible, dependent upon the power of the Holy Spirit and grounded in prayer.
3. Commitment to moral purity and integrity.
4. Substantial experience as a leader in young people’s ministry (either paid or voluntary) or a background in other fields such as teaching or social work with a passion for sharing the gospel with young people.
5. Emotional maturity including a positive and hope-filled attitude with excellent people skills.
6. A heart for reaching out to young people and their families from a variety of socioeconomic backgrounds.
7. Passion for developing young people and their families in their faith and gifting.
8. Relates to Holy Trinity Church’s A.B.L.E. Vision, which seeks to Ask, Believe, Love, and Enjoy God & his people (more information can be found on our website[Vision - Holy Trinity Wester Hailes](https://holytrinitywesterhailes.org.uk/vision/))
9. Engaging, energetic and inspirational personality with the ability to listen to, empathise and support families in need.

**Desirable**

1. Formal theological qualifications or evidence of training in children’s work not essential but would be advantageous.
2. Specialist interest or skills in areas such as sports, music or drama for outreach (additional funding available).

**Abilities**

1. Proven leadership skills with the ability to engage, teach and mentor children and families and also oversee the ministry of the Holy Trinity Youth Worker
2. Strong relational skills and comfortable dealing with challenging behaviour in young people
3. Strong communication skills (written, verbal and online)
4. Administrative and organisation skills including management of a budget
5. Ability to plan and deliver suitable content for all young people’s activities
6. Ability to recruit, nurture and lead volunteer teams
7. Ability to lead worship for children & young people either on a live instrument or via online/recorded media.
8. Ability to engage virtually with young people in the life of Holy Trinity Church, through a range of social media & online platforms.
9. Capacity to adapt & deliver dynamic ministry strategies in changing circumstances.

**Responsibilities**

1. Facilitate the current programme on Sunday mornings for 0-11 year olds.
2. Oversee the established spectrum of Youth Work in the church providing support and supervision to the Youth Worker.
3. Contribute to All-aged Worship.
4. Continue and develop existing out-reach opportunities to engage whole families in Wester Hailes in a life-affirming and personal relationship with God.
5. Provide training, resource and development of the God-given gifts of volunteers across all young people’s activities in order to grow powerful and effective leaders of the future.
6. Attend and contribute to weekly church ministry team meetings led by the Senior Minister.
7. Deliver school assemblies, lunch time groups and RME programmes, as agreed with local schools, in conjunction with the Youth Worker.
8. Provide pastoral support for children, their families and also volunteers involved in the young people’s ministry.
9. Understand and implement best practice in children’s work, including Health & Safety and Safeguarding policies and procedures and model good practice to others.
10. Any other duties related to the role, which may from time to time be reasonably required.

This Job Description does not form part of the contract of employment. A comprehensive contract of employment will be issued to the successful applicant including such details as:- notice periods, procedures for sickness absence, grievance and discipline.