



Community Food Coordinator

£20,000-£22,000 pro rata – 22.5 hours per week (Part-time)

Job Description

About us

Scran Academy is a dynamic and growing food-based youth charity based in North Edinburgh. We exist to use food and hospitality as a tool to see young people flourish and overcome barriers in learning, earning and wider life. Through our various social enterprises and education programmes, we empower young people citywide to change their own lives.

Role Purpose

This is an exciting opportunity to join the team here at Scran Academy! This is a brand new role, combining work on our awesome food truck with food preparation, community outreach and our social enterprise café and catering business. You will be a critical externally-engaging person ready to ensure our work can reach right across Edinburgh following a year of growth and impact throughout the lockdown period.

Working directly with our Catering Manager and Food Production Coordinator, the Community Food Coordinator will primarily oversee our external Scran Van projects throughout the year, bringing Scran's delicious food to youth and community groups across Edinburgh. The Scran Van events are always different, always busy and always fun.

You will also be part of the team helping to run our new NHS-based café, supporting its smooth running, across food, service and training.

You will work with our awesome teams of young volunteers, providing a confidence-building, inspiring environment for young people. You will work with us to support young people who transition through our various programmes into professional environments.

Key Responsibilities

- Lead the operations of the Scran Van and support the running of the Cafe
- Safely drive the Scran Van to and from events
- Maintain Van and Cafe's HACCP based food management system and Cooksafe house rules
- Ensure rigorous health and safety protocols are maintained
- Work with the Catering Manager and Food Production Coordinator across the café operation
- Meet any targets and stick to budgets
- Help place orders and work with suppliers
- Participate as part of the wider Scran staff team by:
 - Engage in regular and ad-hoc meetings with the Scran Academy team
 - Undertake any necessary training and development.



- Carry out all duties in accordance with Scran policies and procedures.
- Any other duties appropriate to the role as agreed with line manager.
- Uphold the values and ethos of the organisation.
- Assist in the planning and delivery of Scran Academy events & campaigns e.g. pop-up restaurants, The Big Scran, Christmas Hampers, etc.

What we can offer

- Initial 12 month role, with possibility and desire to extend
- From 22.5 hours a week (FTE £20K at 0.6) – with strong possibility of additional hours
- 3.5% pension contribution
- Full training in the operation of the food truck
- Enrolment on the PVG scheme
- 35 days holiday (pro-rata)
- A great, positive working environment based in North Edinburgh
- Strong growth potential and investment in CPD

About You

We are looking for someone energetic, friendly and ready to engage with a range of people from diverse backgrounds! You will need a full, clean driver's license and a passion for connecting people through food and social experiences. Experience of working on a food truck or community food setting will be a big advantage but there will be training. Food prep or cheffing experience is essential.

Young people are at the heart of Scran Academy, so any experience working with young people (or being a young person!) will also be a big bonus. You will also need to work some evenings and weekends throughout the year. You need a positive attitude, a willingness to get stuck in, and of course, good timekeeping!

How to Apply

To apply for this post, please submit a CV and cover letter to Will Bain, Catering Manager at will@scranacademy.com. We aim to be a flexible, progressive and open-minded employer and encounter contact and applications from a broad range of people. Diversity and difference is something we celebrate!

DEADLINE IS 12 NOON FRIDAY 9th JULY. INTERVIEWS PROVISIONALLY HELD ACROSS W/C JULY 19th.