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**Job Description**

**Job Title:** Part timeproject worker

**Salary:** £20,500 Pro rata

**Hours:** 16.5 hours per week and will include some evenings and weekends

**Duration:** 3 years from start date 2021

**Location:** Palacerigg Country Park, Cumbernauld

**Closing Date:**

**Funder: This role is funded by the National Lottery Community Fund for a 3 year period.**

**About us.**

Watch Us Grow is a charity based in Palacerigg Country Park on the outskirts of Cumbernauld. We work with people who have Additional Support Needs. We aim to help people become more independent both at home and within the communities they live. We do this by creating roles and educational experiences that develop new skills and self-confidence.

**Job Description**

Watch us Grow is looking for someone who enjoys working outdoors in all weather and all seasons but is equally happy indoors in a hospitality role or doing arts and crafts. Your primary role will be supporting people across all our projects. This will involve you guiding and helping our students to complete their daily tasks, outdoors will involve maintaining the garden, growing vegetables and plants and physically taxing work normal to gardening and landscaping. Indoors could be baking cakes, serving teas to the public or supporting our students to learn new life skills, certainly a very varied role that may change daily dependent on the students you support.

You will report to the General Manager and work within an existing and established staff team to develop Watch Us Grow in new and exciting directions.

You will need to be enthusiastic and patient and show an understanding of people with additional support needs.

**Duties and responsibilities**

1. Support our students and volunteers in all aspects of their work offering an experience which is purposeful and fulfilling both physically and mentally.
2. Ensure a safe working practice both in the garden and elsewhere which will keep all areas safe for visitors, students, volunteers and staff.
3. Ensure that all health and safety legislation is adhered to.
4. Help to create and deliver engaging projects for our students.
5. Help students to complete projects and qualifications.
6. Documenting student’s daily activities
7. Working some evenings and weekends on our social activities or on other fund raising events
8. Work closely with all of the Watch Us Grow staff team
9. Work across all WUG projects and activities as reasonably required to fulfil the needs of the organisation.