

## **Edinburgh World Heritage**

### **Graveyards Engagement Officer**

Edinburgh World Heritage is looking to appoint a Graveyards Engagement Officer to play in key role in engaging audiences in one of Edinburgh's five historic burial sites in the Old and New Towns of Edinburgh World Heritage Site.

Our Making Lasting Impressions: Greyfriars Kirkyard Community Learning and Interpretation Project, funded by the National Lottery Heritage Fund, will draw together local community groups, institutions and other organisations connected with Greyfriars to deepen public understanding of, and engagement with, the Kirkyard. EWH and the project participants will co-create new educational activities and storytelling capturing why this Kirkyard is important as a heritage asset, educational resource, green openspace and place of Christian burial and commemoration. The project will work with Greyfriars Kirk, Archaeology Scotland, people affected by homelessness, local residents, members of Edinburgh's Polish community, heritage volunteers, schools and youth groups.

The Graveyards Engagement Officer will work with our Graveyards Project Manager to deliver a programme of creative activities and training to help create new interpretation resources in both digital and analogue formats.

Edinburgh World Heritage is an independent charity with the aim of ensuring the city's World Heritage status is a dynamic force that benefits everyone. Our mission is to connect people to their heritage in everything we do – whether through the conservation of historic buildings, delivering improvements to the public realm, or engaging people directly with the rich heritage of their city.

<b><u>Purpose:</u></b>	To help deliver a programme of creative learning activities for the Greyfriars Kirkyard project.
<b><u>Reports to:</u></b>	Graveyards Project Manager
<b><u>Contract:</u></b>	Part-time (3 days per week, 0.6 full-time equivalent) for a fixed term of 12 months
<b><u>Salary:</u></b>	£23,460 pro rata
<b><u>Annual leave</u></b>	25 days pro rata plus public holidays

**Main duties:**

- Help to design and deliver a series of creative learning activities in digital and analogue formats for young people aged 11-16 and lifelong learners linked to graveyard recording and interpretation
- Work with young people and lifelong learners to co-create interpretation and educational resources
- Work with project partners including Greyfriars Kirk, Archaeology Scotland, the Grassmarket Community Project, Invisible Cities, youth groups, and local heritage groups
- Engage with other relevant stakeholders and the community
- Help to train and manage the volunteers to carry out visitor surveys and digital photography (e.g. raking light, Reflectance Transformation Imaging or photogrammetry)
- Assist in the preparation of project progress reports and evaluation to inform funder
- Coordinate with the Graveyard Project Manager and World Heritage Site Project Manager
- Contribute to the wider EWH agenda by applying expertise to other parts of our organisation

**Skills & experience**

You will have:

- A minimum of a Bachelors level qualification, ideally in a relevant arts, design or heritage subject, or equivalent
- Experience of creating in digital and analogue learning resources or interpretation
- Experience in design and delivery of creative activities, ideally involving co-design and co-production
- Experience in engaging a range of audiences, ideally including hard-to-reach
- Skill in dealing with a range of stakeholders and community groups
- Experience of carrying out visitor surveys would be an advantage

**Behaviours & abilities**

You will be:

- A creative thinker
- Approachable and able to engage and enthuse others
- An excellent communicator, written and verbal
- Well-organised, able to forward plan
- A self starter, able to seize the initiative, yet also able to work as a part of a highly motivated small team
- A person with high personal work standards with a commitment to delivering quality work