



**ST.  
MICHAEL'S**  
Parish church

### **CHILDREN AND YOUNG PEOPLE'S WORKER**

St Michael's is a large congregation of the Church of Scotland in Linlithgow, West Lothian. It worships in three places: the Sanctuary of St Michael next to Linlithgow Palace, Springfield Primary School, and online. It has four to five hundred active members, and currently works with approximately 50 children and their families (not including uniformed organisations or parent and toddler groups).

Our current Youth and Families Worker is moving on to train as a Parish Minister, and we are now looking to recruit her replacement. We are firmly committed to our children and young people, and want to do everything we can to develop their faith in Christ and support them emotionally and practically as they grow. While there are a number of specified duties in the attached Job Description, you will have scope to further define your role, and start projects that you are passionate about. You will be supported in your role by the Ministry Team, consisting of the Minister, Auxiliary Minister, and Pioneer and Outreach Worker.

While this post is being offered as a full-time position, we are open to applications from those wishing to work part of the post in a part-time job-share capacity, serving either our children or our teenagers.

If you wish to apply for the job, please send a CV and covering letter to Rev Dr Liam Fraser at [lfraser@churchofscotland.org.uk](mailto:lfraser@churchofscotland.org.uk). The closing date is the 18<sup>th</sup> July 2021, and applicants will be contacted in the week beginning the 19<sup>th</sup> July 2021.

Kind regards  
Liam Fraser

## **JOB DESCRIPTION**

### **1. Post Title: Children & Young Peoples' Worker**

Location: St. Michael's Parish Church, Linlithgow, EH49 7AL

Full-time post (37.5 hours per week) but may also be undertaken as 2 part-time posts, one as a Children's Worker responsible for duties no.1-8 (25 hours per week), and one as a Young People's Worker responsible for duties no.1-7 and 9 (12.5 hours per week).

### **2. Organisation**

The worker(s) will report to Kirk Session.

The worker(s) will be line managed by the Minister.

The worker(s) will be a member of the ministry team.

### **3. Overall purpose of Post**

To inspire and support the Christian faith adventure of children and young people in our church and community.

### **4. Main Duties**

- 1) Personally lead or co-ordinate all St Michael's ministry with children and young people.
- 2) Lead the CYP Team of Kirk Session.
- 3) Identify, support and develop volunteer leaders in all aspects of St Michael's ministry with children and young people.
- 4) Identify and gain support for new ways in which St Michael's can become an increasingly welcoming, evangelising, loving and learning church where children, families and young people can thrive.
- 5) Participate in leading worship as agreed within the ministry team, and support children and young people to become involved in leading worship.
- 6) Ensure compliance with relevant policies and procedures such as health and safety, GDPR and safeguarding in work with children and young people, and model good practice to others.
- 7) Undertake such other duties as may be agreed by the line manager from time to time.
- 8) In relation to work with children:-
  - a. lead personally (or support others to lead) Sunday Club, Messy Church and Seedlings, and any other related children's ministries;
  - b. offer support to other children's ministries within St Michael's such as Toddlers and Boy's Brigade;
  - c. in conjunction with the baptism elder, maintain contact with baptismal families;
  - d. offer pastoral support to St Michael's families with children;

- e. undertake school chaplaincy work with Low Port and Springfield primary schools and engage with pupils and staff.
- 9) In relation to work with young people:
- a. lead personally (or support others to lead) Bible Class and Youth Fellowship, and any other related young people's ministries;
  - b. engage with young people and young adults in person and through social media;
  - c. offer pastoral support to young people and young adults;
  - d. engage with pupils and staff at Linlithgow Academy;
  - e. maintain and develop mutually supportive links between St Michael's and Linlithgow Young People's Project
  - f. support St Michael's Boys' Brigade Company section.

## **5. Person Specification**

It is essential that you have:

- A recognised qualification in family, youth or community work, or education, preferably (but not necessarily) Christian-based
- An active Christian faith and live church involvement – please note that this is a genuine occupational requirement in terms of the Equality Act 2010
- Proven ability to communicate effectively with children and/or young people, and families, and in particular to share your faith sensitively with those who have little or no church connection
- Strong motivation, effective self-organisation and an enthusiastic attitude
- Skills in use of IT and social media
- Ability to work as part of a team and to build strong relationships with others
- A satisfactory enhanced PVG certificate will be required before taking up the post.

In addition, it is desirable that you have:

- Previous experience in a comparable role
- Previous experience of working in or with schools
- Experience in developing and supporting volunteers
- A full driving licence.