### Person Specification – Services Worker

##### Skills

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| **Requirement** | **Essential/Desirable** | **Measurement** |
| Good written and verbal communication skills  Good internet and IT skills  eg confident in using email, Microsoft office, video conference eg Zoom.  Ability to work as part of a team  Good interpersonal skills  Self- starter, able to work unsupervised  Good listening skills | **Essential**  **Essential**  **Essential**  **Essential**  **Essential**  **Essential** | application form/ interview  application form/ interview  application form/ interview  application form/ interview  application form/ interview  application form/ interview |

##### Knowledge

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| Requirement | **Essential/Desirable** | **Measurement** |
| Awareness of the challenges and impact of growing older, loneliness and social isolation  Awareness of the charity and voluntary sector | **Essential**  **Desirable** | application form/ interview  application form/ interview |
| Knowledge on Risk Assessment and Health and Safety | **Desirable** | application form/ interview |

**Experience**

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| **Requirement** | **Essential/Desirable** | **Measurement** |
| Experience in building positive relationships  Experience in developing and running activities for people  Experience of keeping accurate records  Experience of working to deadlines | **Essential**  **Essential**  **Essential**  **Essential** | application form/ interview  application form/ interview  application form/ interview  application form/ interview |

**Qualifications**

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| Requirements | **Essential/Desirable** | **Measurement** |
| Educated to SQA Higher level, and/or equivalent relevant experience | **Essential** | Evidence of qualification may be requested |

**Equalities**

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| Requirements | **Essential/Desirable** | **Measurement** |
| Knowledge/awareness of Equal Opportunities and Diversity principles | **Essential** | application form/ interview |

##### Other

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| Requirements | **Essential/Desirable** | **Measurement** |
| Flexible approach to work environment and situations. Willingness to work occasional evenings/ weekends if required. | **Essential** | application form/ interview |
| Understanding the importance and processes around confidentiality | **Essential** | application form/ interview |
| Full UK driving license and use of own vehicle | **Desirable** | application form/ interview |