

**Job Description**

**Job Title:** Youth Development Worker

**Location:** Greenock based, although extensive travel throughout Scotland is required

**Salary:** £21-£27k pa. Placing based on qualifications and experience

**Hours:** 35 hours per week. Post holder will be required to sail on our vessels for up to 12 weeks per year. Regular evening and some weekend working will be required

**Contract Type:** Fixed term funded role until 31st March 2023

**Annual Leave:** 20 days plus 8 bank holiday – increasing a day per year after two years’ service

**Responsible to** General Manager

**Job Overview**

Ocean Youth Trust Scotland is a leading youth work charity. Through our adventurous residential sailing voyages and the help of hundreds of volunteers, we support young people aged 12-25 to realise their true potential through youth work on the waves.

Since 2008, the Scottish Government has committed £110 million to community initiatives to improve the quality of life of young people right across Scotland.

We currently work with groups in areas of high social and economic deprivation, and demand is high from these groups to provide them with additional voyages that can reach new intakes of young people. We aim to target groups such as these where we feel the largest difference can be made through Early and Effective Intervention (EEI).

We have an exciting new role as Youth Development Worker that will be key to delivering a national funded project in line with the Scottish Government’s initiatives to support young people.

Building on the success of our highly lauded previous programmes, this will be a longer-term personal development journey aimed specifically at young people most at risk of offending or entering the judicial system.

**Main responsibilities**

**Assessment and preparation of voyage participants**

* Interview, assess, support and prepare participants for Ocean Youth Trust Scotland’s new project - working closely with staff from referring partners and any other stakeholders to ensure that targets are met;
* Ensure that information about potential participants is clearly identified and communicated to relevant staff. Ensuring all relevant paperwork is completed in a timely manner;
* Deliver Pre-Voyage Preparation presentations that are tailored and delivered to groups before their voyage.

**Personal development of young people and community links.**

* Develop and maintain supportive and effective relationships with your caseload of participants and providing one-to-one support sessions in conjunction with other colleagues;
* Create and deliver sessions to groups of young people on a range of issue-based topics such as Drugs, Alcohol and Sexual Health;
* Help to deliver and/or prepare participants for the OYT Scotland SQA Employability Programme;
* Work towards developed and sustained peer support among the participants before, during and after the voyage;
* Contribute to the development of the young people particularly identifying sources of support and guidance, volunteering or employability opportunities to support participants in their transition into a positive destination.

**Relationships.**

* Liaise with referral partners and individual referral agents to ensure that the programme is appropriate to the needs of their clients and keep them informed of progress and outcomes for participants;
* Liaise with and provide pre-voyage and in-voyage support to skippers and sea staff with regards to the needs of the young people sailing in the group in order to secure and safe and successful voyage;
* Maintain positive relationships with stakeholders, reporting any issues in a timely manner to your line manager;
* Proactively engage stakeholders and partners in representing Ocean Youth Trust Scotland’s programme including delivering presentations and attendance at meetings and conferences as required;
* Liaise with support staff to ensure effective communication throughout the wider staff team and the efficient use of any resources.

**Monitoring and evaluation.**

* Prepare participant information and keep records as appropriate, ensuring that systems are maintained for tracking and recording post course progress and outcomes;
* Liaise with our external evaluators to ensure accurate compilation of data for post course support and evaluation purposes;
* Manage your caseload of young people ensuring they are supported throughout all aspects of the programme. Support each individual to write up a Moving on Support Plan with the support of sea staff and volunteers as required.

**Other.**

* Attend and engage in team and external meetings, support and supervision sessions, and the Performance and Development Review process;
* Undertake any training and professional development as and when required to ensure effective work with young people at risk;
* Undertake any other reasonable duties, commensurate with the job title, as may be determined by the Line Manager.