

Douglas Community Centre Café

Café Worker

Identification

Post Title: Café Worker

Responsible to: Douglas Community Centre Local Management Group (LMG)

Job Purpose

Preparation and serving of cooked meals and a range of hot/cold snacks in the Café at Douglas Community Centre

To also assist with an employability training programme to support young people interested in opportunities in the hospitality sector.

Principal Working Contacts

Douglas Community Centre Local Management Group

CLD Workers

Main Working Contacts

Lunch Club participants, volunteers, DCC workers and other local community partners.

Main Duties

Responsible for the preparation and serving of cooked meals and a range of hot/cold snacks.

Responsible for maintaining a high standard of cleanliness in the kitchen and café areas.

Help recruit and support café volunteers

Undertake ongoing training to work to the standards required by Douglas LMG.

Help to support young people interested in the hospitality sector.

Other Duties

This job description is a broad picture of the post at the date of preparation. It is not an exhaustive list of all possible duties and it is recognised that jobs change and evolve over time. Consequently, this is not a contractual document and the post holder will be required to carry out any other duties to the equivalent level that are necessary to fulfil the purpose of the job.

 Salary £17,498.62 per annum pro rata i.e. £7,566.97

Hours of Work 16 hours including Tuesday, Wednesday and Thursday

Contract Fixed term for 1 year

Annual Leave 27 days per year (pro rata), rising one day per year according to service up to 32 days (pro rata), and Christmas closure

Training Staff may make an application to attend relevant training and conferences. They will also be required to attend training/learning events relevant to the post.