



THE ROYAL COLLEGE OF GENERAL PRACTITIONERS (SCOTLAND)

Registered Charity Number 223106

Scottish Registered Charity Number SC040430

ROLE DESCRIPTION

1. ROLE DETAILS

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| Role title: | Member of the RCGP Scottish Patient Forum |
| Date: | July 2021 |
| Remuneration: | This is a voluntary post |
| Tenure: | 3 years |

2. ROLE

To play an active part in a group which is responsible for:

- Developing ideas and leading activities that encourage GPs to work effectively in partnership with patients and public.
- Influencing and responding to activity in Scotland that impacts on the quality of patient care.
- Providing a patient perspective to the work of RCGP Scotland; this is not a single-issue forum.
- Developing a Scotland-specific point of view on areas of interest, which shall inform the contributions of the Chair at the Patient and Carers Partnership Group.

3. DIMENSIONS

- Active contribution towards online responses and participation in online meetings.
- Contribution to the College's strategic, campaigning and policy priorities, including input into RCGP policy papers, consultation responses and other documents when required.
- Acting as a sounding board for RCGP Scotland press and communications activity to ensure that the patient voice is captured when appropriate in external comments.
- Involvement in other College activities, committees and seminars as appropriate and if members have the capacity to do so.

4. KNOWLEDGE, SKILLS AND EXPERIENCE REQUIRED

- Have an awareness of, and interest in, contemporary health and social care structures and issues in Scotland, and in changes that are currently underway or planned
- Have an interest in, and understanding of, the work and aims of the College and an interest in contributing to College policies
- Ability to act as a team member including engaging with others' perspectives and collaborating with fellow group members
- Ability to communicate effectively via digital means.

5. TERMS AND CONDITIONS

- Appointment is for three years, which may be extended in exceptional circumstances.
- Members are obliged to disclose any conflicts of interest that they may have in relation to items of business being discussed or considered.
- Members are obliged to adhere to the group's Code of Conduct and Acceptable Use Policy and to the RCGP's policy on Security of Personal, Confidential or Sensitive Information.
- All representatives of the College, including members of the RCGP Scottish Patient Forum, are expected to uphold the aims, objectives and values of the College and act in its best interests and enhance its reputation as a respected professional and academic body for GPs.