

## Pathways Coordinator

### Remit & Person Specification

#### Pathways Coordinator

- Helping build exceptional individual relationships with young people across S1 to S6 and delivering S1 & S2 group work to full year curriculum.
- Helping to drive mentor recruitment. Consistently supporting, actively engaging and motivating mentors from training through the length of their engagement with the programme.
- Actively support MCR young people to set, experience then follow their education and employment pathways.
- Evidence progression, impact and best practice with YP input, quantitative feedback and qualitative case studies.

	Essential	Desirable
<b>Skills &amp; Experience</b>	<p>Experience of working with young people</p> <p>Competent digital literacy including MS word &amp; excel, social media and other digital platforms</p> <p>Experience or a knowledge of processes to document and evidence good practice and positive outcomes</p> <p>Awareness and understanding of the principles of safeguarding and child protection duties</p>	<p>Experience of working with care-experienced or vulnerable young people</p> <p>Knowledge of using Google Drive, and of creating/using spreadsheets</p> <p>Experience of facilitating group sessions with young people and/or delivering training/information sessions to adults</p> <p>Experience of managing and/or positively supporting volunteers</p>
<b>Abilities</b>	<p>Ability to present programme information &amp; deliver prepared training sessions to groups</p> <p>Exceptional ability to build meaningful relationships with young people aged 11-18 years, education colleagues, volunteer mentors and local employers</p> <p>Ability to work well on own initiative, as part of a team and on a flexible basis in response to young person &amp; organisational need</p>	

Attitude & values	<p>An understanding of the challenges and barriers that care-experienced and/or disadvantaged young people may experience</p> <p>Young person consistently at the heart of professional values and practice</p> <p>Positive, solution-focused attitude</p> <p>Non-judgemental approach</p> <p>Role model for Motivation, Commitment &amp; Resilience.</p>	
Qualifications	National 5+ (or equivalent) Maths and English	HNC level or above in relevant subject