

## Regional Family Support Coordinator

### Supplementary Information



### HMP & YOI Cornton Vale and HMP & YOI Polmont

**Responsible to:** Regional Family Support Manager (East)

**Location:** This post is currently based at home, with Head Office at 17 Gayfield Square, Edinburgh EH1 3NX for access, with flexibility for travel and some home working.

**Hours:** 28 hours per week

Primary responsibility for:
<p>Liaising with HMP &amp; YOI Cornton Vale and HMP &amp; YOI Polmont staff and associated collaborative working on all areas related to the provision of advice, support, and information to families.</p> <p>Collaborative working with Prison Visitors' Centres run by the Stirling Interfaith Community Justice Group at the Cornton Vale Family Help Hub and Crossreach at HMP &amp; YOI Polmont on all areas related to the provision of advice, support, and information to families.</p> <p>Supporting families of people held in prison in HMP &amp; YOI Cornton Vale and HMP &amp; YOI Polmont and/or other families of people held in prison who live in that vicinity, including the local authority areas of Clackmannanshire, Falkirk, and Stirling.</p> <p>Ensure that families of those resident in HMP &amp; YOI Cornton Vale and HMP &amp; YOI Polmont who live beyond the areas mentioned above are supported to access local supports and resources, including referral to other Families Outside Regional Family Support Coordinators.</p> <p>Liaise and attend where required with the Community Planning Partnerships (CPPs) which are linked to HMP &amp; YOI Cornton Vale and HMP &amp; YOI Polmont (as above).</p> <p>Establishing and maintaining links with other relevant local authority area-based organisations and fora.</p>