

EDINBURGH WOMEN'S AID

Job Description

Job Title:	Senior EDDACS Advocacy Worker
Hours:	30 hours per week (Fixed term – Two years)
Salary:	£22689.68 actual salary (£26471.29 pro rata salary)
Responsible to:	Operational Manager
Context of Job:	To deliver the EDDACS service within Edinburgh Women's Aid.
Purpose of Job:	<p>To provide a high-quality frontline service to victims of domestic abuse, delivering a service to those at highest risk. To work within a multi-agency framework consisting of the MARAC and local partnership responses to domestic abuse.</p> <p>To support EDDACS advocacy staff to provide a high-quality frontline service to victims of domestic abuse that delivers a service to those at highest risk.</p> <p>To line manage the EDDACS Trainee and take a lead role in EDDACS Advocacy worker inductions.</p>

This role is subject to Adult and Child PVG scheme membership.

Main Duties

- Identify and assess the risks and needs of domestic abuse victims using an evidence-based risk identification checklist.
- To provide information, support and referrals as detailed in the EDDACS procedures
- Focus on and prioritise high risk cases and provide a pro-active, short to medium term crisis intervention service through individual safety planning and personal support.
- Work with victims of domestic abuse to help them access services to keep them and their children safe.
- Advocate for victims with agencies who can help to address the domestic abuse by:

- I. Understanding the role of all relevant statutory and non-statutory services available to domestic abuse victims and how your role fits into them.
 - II. Providing advocacy, emotional and practical support and information to victims including in relation to legal options, housing, health and finance.
 - III. Working directly with all key agency partners to address the safety of high-risk victims and ensuring that their safety plans are coordinated, particularly through the MARAC.
- Manage a case load ensuring each client receives the appropriate service individual to their needs.
 - Support the empowerment of the client and assist them in recognising the features and dynamics of domestic abuse present in their situation, and help them regain control of their lives.
 - Understand multi-agency partnership structures and work within a multi-agency setting which will include participation at the MARAC.
 - You will contribute interventions and help design a plan to protect victims and any children, while maintaining an independent role on behalf of your client, keeping their safety as central to any response.
 - Be proactive in carrying out periodic case reviews based on a review of risk and abuse which:
 - i. Feeds back into action planning to further progress, signpost or close cases and;
 - II. Provides feedback to your clients/agencies.
 - Help maintain accurate and confidential case management records and databases and contribute to monitoring information for the service.
 - Comply with data protection legislation, confidentiality and information sharing policy and procedures and all legislation connected to your work.
 - Support colleagues and partner agencies, through awareness raising and institutional advocacy, in order to provide the best possible service for victims of domestic abuse.
 - Respect and value the diversity of the community in which the services work in, and recognise the needs and concerns of a diverse range of survivors ensuring the service is accessible to all.
 - Remain up-to-date and compliant with all organisational procedures policies and professional codes of conduct and uphold standards of best practice.
 - Providing day to day support to EDDACS staff allocating work in conjunction with the Operational Manager
 - Assessing and supporting the improvement of practice within the EDDACS team.
 - Ensuring that organisational policies and procedures are followed and developing policies and procedures from time to time
 - Support the team to reflect on practice, including leading reflective groups.
 - Line Manage, including formal supervision of, the EDDACS Trainee.

PERSON SPECIFICATION

Essential Requirements

- Have an excellent understanding of domestic abuse including the impact of domestic abuse on victims and their children.
- Be experienced in delivering Domestic Abuse Court Advocacy.
- Have theoretical, practical and procedural knowledge of civil and criminal justice remedies for victims of domestic abuse and their children.
- Understand child protection issues, and the legal responsibilities surrounding these issues.
- Show initiative and be proactive when managing your case load, and support the EDDACS Advocacy Workers in doing so.
- Be optimistic about the possibility of personal growth and change.
- Understand the principles of risk assessment, safety planning and risk management for victims of domestic abuse and their children, and be able to share this knowledge with colleagues.
- Understand the remits and resources of relevant statutory bodies and voluntary agencies.
- Have computer literacy skills and have some experience of working with databases.
- Hold an Independent Domestic Abuse Advocacy training certificate, or a relevant degree, or demonstrable equivalent experience and the willingness to undertake relevant study
- Ability to lead and to support colleagues to reflect and continuously improve their practice.
- Have strong crisis management skills and the ability to deal with stressful and difficult situations
- Work flexibly as part of a team and role model best practice
- Understand and be committed to equal opportunities and diversity issues in policy and practice.

Desirable Requirements

- Experience of chairing meetings and task allocation
- Experience of supporting and supervising staff
- Experience of conflict management

Edinburgh Women's Aid is an equal opportunities employer and welcomes applications from all sections of the community. Women only need apply under Schedule 9 (Part 1) of the Equality Act 2010