



## **CLAN CHILDLAW**

**ROLE:** Legal Policy Manager

**SALARY:** £30,000 - £35,000 per annum (pro-rata) commensurate with experience

**HOURS OF WORK:** Full time (35 hours a week)

However - we will consider applications from candidates seeking to work upwards of 21 hours per week. Work outwith contractual hours may be necessary. Flexible working and TOIL are available, based on business need.

**DURATION:** Initially the post is for an eighteen-month fixed term with funding being sought to extend/make permanent

**LOCATION:** **Edinburgh OR Glasgow** (although at present homeworking) with occasional travel to our other offices or other locations as business needs require.

**CLOSING DATE:** 12 noon 26<sup>th</sup> October 2021

### **JOB DESCRIPTION:**

This is an exciting opportunity for someone with the enthusiasm and experience to lead our policy work to create real and lasting change and make a difference to the lives of children and young people in Scotland. The Legal Policy Manager will work as part of the Clan Childlaw team and develop our relationships with key influencers and policy makers.

At Clan Childlaw, we work with children and young people every day, so we can see when the law not working properly to protect children's rights. We ask decision makers and lawmakers to change the law and the way the law is used to make sure that children and

young people's rights are a reality in Scotland. To date, Clan Childlaw has successfully used the law to tackle a number of issues affecting children in Scotland including sibling rights, right to privacy, access to justice, voice of the child, minimum age of criminal responsibility, impact of childhood offending in later life, and care leavers rights. We work collaboratively with voluntary sector organisations, lawyers and other professionals working in the field of children's rights to identify ways to use the law to further children's rights in Scotland. We are committed to delivering on The Promise Scotland and to the implementation of the United Nations Convention on the Rights of the Child.

#### **MAIN RESPONSIBILITIES:**

- Support and contribute to development of Clan Childlaw's policy outcomes
- Plan and direct policy outcomes
- Research and draft policy positions
- Proactively identify gaps and opportunities to develop policy
- Work closely with the Chief Executive and others in the team to deliver policy outcomes
- Develop and maintain strong working relationships and effective communications with a variety of key stakeholders
- Contribute to briefings and submissions
- Work closely with the Communications Manager on communications to drive forward policy aims, including publicity and promotion and responses to media and enquiries on policy issues.
- Work collaboratively with voluntary sector organisations, lawyers and other professionals working in the field of children's rights in support of policy outcomes.
- Evaluate the impact of policy work and write reports for funders
- Represent Clan Childlaw at different public forums and be the face of our policy work
- Manage and coordinate policy related events and groups

## **REQUIREMENTS:**

You must have:

- A commitment to the work of Clan Childlaw and to improving the lives of children and young people
- Demonstrable experience of
  - delivering policy outcomes
  - influencing external policy/decision making
  - campaigning, publicity and working with the media
  - managing projects
- Understanding of the relevant areas of public policy which may include, but is not limited to one or more of the following: children's rights, human rights, and social welfare law in Scotland
- Relevant degree or equivalent professional experience or qualification
- Excellent written and oral communication skills including an ability to analyse complex material and present the results in a clear and concise, accessible manner
- Experience dealing with sensitive and confidential information and GDPR compliance.
- Good judgement and ability to manage own workload

## **ABOUT CLAN CHILDLAW**

Clan Childlaw is Scotland's law centre for children and young people. Our mission is to protect and strengthen children's rights and improve their lives.

## **WHAT WE DO**

- We are lawyers for children and young people. We represent children and young people in court, at Children's Hearings, and in important meetings, working to protect their rights and make sure their voices are heard.
- We offer training and resources and a legal helpline to make the law easier to navigate for people who support and advocate for children and young people.
- We use our knowledge of the law, and experience as practising lawyers for children and young people, to ask decision makers and lawmakers to change the law and the way the law is used to make sure that children and young people's rights are a reality in Scotland.

## **OUR VALUES**

- Child-Centred: Children and young people are at the heart of everything we do.
- Accessible: We make sure our services are accessible to children and young people
- Professional: Our lawyers carry out legal work for our clients to high professional standards.
- Practice Based: All our work is guided by our experience as lawyers working with children and young people.

## **HOW TO APPLY**

Please send your completed application form and equal opportunities monitoring form to [admin@clanchildlaw.org](mailto:admin@clanchildlaw.org) by 12noon on Tuesday 26 October.

If you have any questions about this role, please contact Alison Reid, Principal Solicitor and Chief Executive, on [alison.reid@clanchildlaw.org](mailto:alison.reid@clanchildlaw.org). Interviews are expected to take place in the first week of November (this is subject to change).