



FENIKS. Counselling, Personal Development and Support Services Ltd.
St. Margaret's House, 151 London Road, EH7 6AE, Edinburgh
+44 7510 122 425, e-mail: info@feniks.org.uk
www.feniks.org.uk

Community Research and Engagement Officer

Salary: £24,337 pro rata

Hours: 14 per week

Annual Leave Entitlement: 34 days per annum, pro rata

Length of contract: until 30 September 2025, with the possibility of extension (funding dependent)

Job Description

About Feniks:

- Feniks was established in 2007 as a small charity to improve outcomes for Edinburgh's Central and Eastern European (CEE) migrant communities. For 14 years, the organization has provided a range of confidential and holistic support services to promote the wellbeing and rights of the city's largest ethnic minority group including 1-1 counselling, psychotherapy and personal development services, group support and outreach activities.
- Since its inception, Feniks has grown and developed into a successful organization working in partnership with statutory services and other voluntary sector partners to deliver the best outcomes for CEE community members in Edinburgh and it continues to grow and evolve in response to the needs of the population it serves.
- This position is funded through the Equality and Human Rights Fund which aims to improve the representation and access to the human rights of the Polish and Central Eastern European community in Scotland. It is a great opportunity to become involved in an organization providing essential services that respond to the needs of marginalized communities in Edinburgh.

Overall purpose of the post:

The Feniks Community Research and Engagement Officer will be responsible for:

- Direct engagement with the CEE community, particularly Polish, to find out the issues currently affecting them, using flexibly qualitative and quantitative methods.
- Using creative means (including social media) to engage with the community to raise awareness of issues and to gather information about their needs and experiences
- Research and report on the experiences of the Polish/CEE community on all aspects of social life including equalities, access to services, social isolation/exclusion
- Work closely with the Feniks Policy Development Officer (PDO) to advocate for the needs of Polish/CEE communities at the highest level
- Work closely with the Polish Social Movement Coordinator to enhance engagement of the Polish community in the creation of ambassadors and advocates for the needs of community members
- Monitor and report on the deliverables set for the post, as well as contribute to the reports required by the funder.



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Occasional Tasks:

- Compiling research reports for submission to the board of Trustees and external stakeholders
- Support in representing Polish/CEE communities at local and national consultations on issues that concern/affect them

Other

- Due to the nature of the work of Feniks, occasional evening and weekend work may be required.
- During Covid 19, the majority of Feniks services operate on a work-from-home basis, although this post may require a small amount of office working.
- Due to the nature of this role, it may be necessary to travel outside Edinburgh on an occasional basis, as and when this is deemed necessary. Travel costs will be fully compensated by the organisation.