

Monday 10 January 2022

Dear Applicant,

## Vacancy: Support and Development Lead (21 hours) (FEM Project)

Thank you very much for your interest in working with Moray Rape Crisis. Please find attached:

- Job Description and Person Specification
- Application Form
- Application Guidance Notes
- Equal Opportunities Monitoring Form
- Privacy Notice
- Self- Declaration Form.

Further information about Moray Rape Crisis is available from our website <u>www.morayrapecrisis.scot</u>

Please note that the deadline for completed applications is **Monday 24 January 2022 at 9am**. Due to limited resources, we will only contact you if you have been shortlisted for interview. All shortlisted candidates will be contacted by email by **Monday 31 January**.

Please note that we do not accept CVs. The full application form should be completed in line with the Application Guidance Notes, and emailed to <u>contact@morayrapecrisis.scot</u>, **marked MRC Recruitment** in the subject line.

We welcome applications from a diverse range of candidates, in particular women of colour and those underrepresented in the workforce. Please note only women need apply under Schedule 9, Part 1 of the Equality Act 2010.

We look forward to receiving your application. In the meantime, if you have any queries which are not answered in the application pack, please contact me at <u>caroline@morayrapecrisis.scot</u>

Moray Rape Crisis is a registered Scottish Charitable Incorporated Organisation No: SC050532

Registered office: 28 Institution Road, Elgin, IV30 1QT 01343 550 407 <u>contact@morayrapecrisis.scot</u> www.morayrapecrisis.scot With best wishes,

CBurrell

Caroline Burrell Manager