**The DIXON COMMUNITY**

HEAD OFFICE: 656 CATHCART ROAD, GLASGOW G42 8AA

Tel: 0141 423 2481 Fax: 0141 423 5361

e-mail:dixon.carers@btconnect.com

**Job Description**

Employer The Dixon Community - Glasgow South East Carers Centre

On behalf of the Glasgow City Carers Partnership

Job Title: Adult Carers Support Worker

Base / Locations: Glasgow South East and South West Carers Centres

Responsible to: The successful candidate will be line managed by the South East Carers Centre Manager.

Hours: 35 hours per week

Salary: £24,840

**This post is funded to 31 March 2023 with a possible extension of 12 months.**

**Background Information**

Glasgow HSCP have worked together to re-shape carers services, making best use of available resources to provide carers equal access to the range of support services available through the Carers Pathway and have developed an integrated approach to supporting both Adult and Young Carers.

Social Work Carer Support Teams are located in each of the 3 areas of the city. These teams support those carers with greatest need and work in partnership with the Carers Centres at a local level to support carers along the caring pathway from the point of diagnosis and through crisis and emergencies.

Carer Centres’ focus on prevention, building individual capacity in carers through outcome-based support planning and coordinating the range of services and supports available, reviewing the impact of these interventions on delivering and evidencing good outcomes for carers and provides information, emotional support, income maximisation, short breaks, training and a voice for carers. Carer Centres focus is on prevention, early intervention and building individual capacity through outcome-based support planning, coordinating a range of services and supports and reviewing the impact of these interventions on delivering and evidencing good outcomes for carers using 6 core services and focussing on outcomes to provide information and support to adult unpaid Carers.

The Project is Funded by Glasgow City Council Social Work Services delivering supports to carers as a partner of the Glasgow City Carers Partnership.

**Job Purpose:**

To improve the wellbeing of unpaid adult Carers to enable them to continue in their caring role and support them to have a life of their own.

Work with the Carer to help them identify and assess their needs by developing and delivering the Carer’s outcome-based support plan.

**Main tasks and responsibilities:**

• To assess the needs of unpaid carers to a consistently high standard and prepare and record on an online case management system outcome-based support plans that prioritise, and address identified needs.

• To offer a range of practical and emotional supports to carers which minimise the negative impact of caring responsibilities and achieve positive wellbeing.

• To establish and maintain collaborative working relationships between the service and other professionals from education, health, social work and third sector organisations.

• To observe GDPR and recording standards, enabling monitoring, evaluation and reporting that supports effective measurement of success and contributes to Service development planning.

• To work in partnership with NHSGGC, voluntary sector organisations and Social Work Carers Support Teams to co-ordinate support for unpaid carers.

• Co-operate with the introduction of new procedures and/or new equipment/technology.

This job description is indicative of the nature and level of responsibilities associated with this job. It is not exhaustive’ and the job holder will be required to undertake other duties and responsibilities commensurate with the grade.

**Personal Specification**

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|  | Essential | Desirable |
| An understanding of and commitment to the needs of carers  | ✓ |  |
| Experience of developing and coordinating outcome-based support plans | ✓ |  |
| Excellent written and oral communication and presentation skills | ✓ |  |
| Experience of assessment and care management |  | ✓ |
| Experience of team working with excellent communication skills | ✓ |  |
| Good networking and partnership working skills  | ✓ |  |
| Ability to demonstrate initiative, develop and implement new ideas and organise/prioritise own workload  | ✓ |  |
| Experience of monitoring and evaluation  |  | ✓ |
| Be able to work as part of a team and support equal opportunities  | ✓ |  |
| Knowledge and understanding of the principles, values, policy and practice of community care particularly in relation to unpaid carers  |  | ✓ |
| Valid driving license |  | ✓ |