

JOB DESCRIPTION

Job Title: School Counsellor
Various hours

Location: Schools West Lothian and South Lanarkshire

Salary: £24,733 to £30,732 (pro rata)

Reporting to: Team Leader

**Supervisor
Responsibilities:** n/a

Overall Purpose of the Organisation:

Wellbeing Scotland is a community-based organisation working with impact on Wellbeing from life circumstances comprising a range of specialist services under the Wellbeing Scotland umbrella.

Services include:

Working with survivors of childhood abuse

Wellbeing matters working with all aspects of wellbeing

Stronger Together working with sexual exploitation and abuse in young people

Children and Families

The In Care Survivors Service Scotland was developed to highlight and address the long term effects, as well as current and future needs of those survivors subjected to neglect, physical, emotional and sexual abuse whilst in care

Training

All services involve:

- **Individual/groupwork**
- **Training, support and supervision of volunteers**
- **Resource bank of information**
- **Raising awareness and campaigning**
- **Involvement in issue based work which tackles discrimination and disadvantage at local, national and international levels**
- **Contributing to research and legislative changes and developments**
- **Advocacy and sign posting to other services**

Services are also offered to workers in statutory, voluntary and community settings.

Services comprise:

- **Training/consultation for statutory, voluntary and community agencies**
- **Resource bank of information**
- **Opportunities for partnership/joint working**

Job Purpose: To develop and deliver counselling services to children and young people in schools

Main Duties and Responsibilities

- To accept referrals from the referral systems established by the Education Department including attendance where required
- To provide counselling to young people where there is a need identified by referral systems
- To deliver one to one counselling, art therapy and resources utilising packages such as Zoom, telephone, text and email while the coronavirus crisis is ongoing. Face to face support will be provided in the hubs as required by education services and when schools return in August
- To work with crisis referrals where required

- To work with young people who are experiencing mental health concerns taking forward concerns to the team leader
- To provide groupwork by online means if requested
- To support families identified by education services
- To liaise with relevant statutory, voluntary and community-based organisations
- To develop joint work with other statutory, voluntary and community sector workers
- To support young people to ensure engagement with processes that affect them
- To attend, where appropriate, case conferences and other relevant meetings in support of young people and contribute to future planning and protective measures/risk assessments. This will be virtual in the first instance
- To work collaboratively with administrative and other workers in problem-solving, project and organisation service planning/development and in the execution of stated aims and objectives
- To develop a resource bank of information on issues related to working with young people available to young people and other workers
- To provide a range of resources for young people
- To raise awareness of mental wellbeing issues.
- To take part in working groups and attend forums in respect of issues affecting young people
- To maintain and monitor records, statistics and evaluation systems and to follow administrative procedures
- To provide written reports of work as required
- To organise groups and activities in partnership with schools and Wellbeing Workers (Clackmannanshire).
- Other activities as determined by the exigencies of the service

Qualifications/Skills

The Counsellor must hold a relevant counselling qualification and additional training in working with children and young people.

In addition, the following would be essential:

- A good working knowledge of the issues for people who have experienced issues with mental wellbeing
- Experience of working with child protection policy and procedures
- Knowledge and experience of GIRFEC and child protection systems and the legal frameworks affecting children, young people and families
- Evidence of an ability to set up and maintain an accessible service responsive to needs
- An ability to work as part of a team
- A PVG
- Proven experience of multi-disciplinary working
- An understanding of local community and statutory resources
- Proven skills and experience of delivering counselling and other forms of therapy
- Knowledge of using online platforms and telephone support
- Adherence to ethical standards for online support

Special Features of the Post

- The post may require some evening or weekend work
- This post is subject to a 6 month probationary period
- During the coronavirus outbreak the postholders will be on call for young people in crisis when not in the schools but will attend schools as required.